



## Best Practice: 1

### **Title of Best Practice: Comprehensive Safety, Security, and Wellness System for Women Students**

#### **Objective of the Practice**

To create a holistic support system ensuring the safety, security, physical health, and emotional well-being of women students, providing them with a safe and conducive environment to thrive academically and personally.

#### **Context**

Women students often face specific challenges that include safety concerns, health issues, and emotional stress. Ensuring their safety on campus, providing access to wellness resources, and creating a support system for both physical and mental well-being were critical goals for the institution to ensure a balanced and secure academic environment.

#### **The Practice**

- **Safety and Security Measures:**
  - Installation of **24/7 CCTV surveillance** across the campus, especially in high-risk areas such as hostels, entrances, and corridors.
  - Development of a **Women's Safety App**, providing real-time emergency alerts, live tracking, and direct communication with campus security.
  - Regular **Self-defense Training Programs** and personal safety workshops to empower students with essential self-protection skills.
  - A dedicated **Transport Service** for women students, ensuring safe travel to and from campus during late hours.
  - Establishment of a **Women's Complaints Cell** to handle grievances and incidents of harassment with confidentiality and prompt action.
- **Health and Wellness Programs:**
  - Setup of a **Wellness Center** offering regular health check-ups, including reproductive health consultations and mental health counseling.
  - Organized **Mental Health Awareness Campaigns** and regular workshops to reduce stigma and encourage students to seek help when needed.
  - **Fitness Programs**, including yoga, fitness sessions, and stress management workshops to enhance physical and mental health.
  - **Peer Support Groups** to provide students with a sense of community, offering emotional support and guidance.
  - Celebrated **Women's Health Days** featuring talks by medical professionals on topics such as nutrition, self-care, reproductive health, and mental wellness.

- Regular **Health and Wellness Surveys** to gather feedback and continuously improve the offerings based on student needs.

## **Problems Encountered and Resources Required**

- **Problems Encountered:**
  - Overcoming initial reluctance from some students to participate in safety and wellness programs due to societal stigma or lack of awareness.
  - Difficulty in securing adequate funding for wellness infrastructure, especially for mental health services.
  - Ensuring that students fully utilize safety measures, such as the app and transportation services, due to a lack of awareness or perceived inconvenience.
- **Resources Required:**
  - Collaboration with local law enforcement, NGOs, and healthcare providers to enhance the safety and wellness offerings.
  - Investment in technology for the development of a safety app and monitoring systems.
  - Qualified professionals including counselors, healthcare providers, and fitness trainers to support health and wellness programs.
  - Infrastructure for the wellness center and fitness facilities.
  - Support from the student body and faculty for active participation and awareness campaigns.


## **Evidence of Success**

- **Increased Safety and Security:**
  - A significant reduction in safety-related incidents, with students reporting a high level of confidence in the institution's safety measures.
  - High usage of the **Women's Safety App**, with students utilizing it as a trusted tool for emergency situations.
  - Positive feedback on the self-defense training programs, with many students feeling more empowered and secure.
- **Health and Wellness Impact:**
  - Increased student engagement in wellness programs, with over 70% of the female student body participating in at least one health-related activity.
  - Noticeable improvements in mental health and academic performance, with students reporting feeling less stressed and more balanced.
  - Higher retention rates due to improved physical and emotional well-being, especially among those who faced academic or personal challenges.
  - Positive testimonials from students, with many reporting the wellness services as a significant factor in their overall college experience.
- **Institutional Recognition:**
  - The institution was recognized by local authorities and national organizations for its comprehensive approach to women's safety and wellness.
  - A growing reputation as a safe, inclusive, and empowering environment for women students, with increasing applications from women seeking to join the institution.

This integrated approach to safety, security, and wellness addresses the critical needs of women students, ensuring that they feel protected, supported, and empowered in both their academic and personal lives. By fostering a secure and health-conscious environment, the



institution promotes well-being and academic success, contributing to the overall growth of women in higher education.



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PULLADIGUNTA, GUNTUR-522017



# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE

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Pulladigunta (V) Vatticherukuru (M), Guntur (Dist.)



## Best Practice: 2

### **Title of Best Practice: Green Campus Initiative for Environmental Sustainability and Renewable Energy Integration**

#### **Objective of the Practice**

To promote environmental sustainability on campus through the implementation of green campus practices, waste reduction, and the adoption of renewable energy sources, creating a cleaner, greener, and more energy-efficient environment for students, staff, and the community.

#### **Context**

The institution recognized the urgent need to reduce its ecological footprint and become more responsible stewards of the environment. As part of its commitment to sustainability, the institution embarked on a comprehensive Green Campus Initiative, integrating sustainable practices such as waste management, energy conservation, and the use of renewable energy sources.

#### **The Practice**

- **Renewable Energy Adoption:**
  - Installation of **solar panels** across various campus buildings to generate renewable energy and reduce dependence on conventional electricity.
  - Implementation of **wind energy** solutions where feasible, in partnership with local energy providers, to further reduce the institution's carbon footprint.
  - **Energy-efficient lighting systems**, including LED bulbs, motion sensors, and solar-powered outdoor lights, were introduced throughout the campus.
  - Integration of **smart energy meters** to monitor and optimize electricity consumption across campus buildings.
- **Sustainable Campus Practices:**
  - **Zero Waste Campus Initiative:** Introduced waste segregation practices with separate bins for recyclable, biodegradable, and non-recyclable waste, promoting recycling and waste minimization.
  - **Water Conservation Measures:** Installation of water-saving devices such as low-flow taps and rainwater harvesting systems to reduce water wastage and ensure sustainable water management.
  - **Green Building Standards:** Construction of new buildings and renovation of existing structures following **green building principles** such as energy-efficient designs, sustainable materials, and eco-friendly construction methods.

- **Green Landscaping:** Adoption of **native plant species** and water-efficient landscaping techniques to create green spaces that require minimal water and maintenance.
- **Educational and Awareness Programs:**
  - **Environmental Awareness Campaigns:** Conducted regular workshops, seminars, and campaigns to raise awareness about sustainable practices among students, staff, and faculty.
  - **Sustainability Clubs and Initiatives:** Formation of student-led clubs focused on environmental sustainability, organizing tree planting drives, clean-up activities, and sustainability challenges.
  - Collaboration with **local environmental organizations** to promote sustainability initiatives on campus and in the community.
- **Carbon Footprint Reduction:**
  - Promotion of **sustainable transportation** options, such as carpooling, cycling, and walking, with dedicated bike racks and walking paths across the campus.
  - Introduction of **electric vehicle (EV) charging stations** to encourage the use of eco-friendly vehicles.
  - Aiming to reduce single-use plastic on campus by providing alternatives such as reusable containers and water bottles.

## Problems Encountered and Resources Required


- **Problems Encountered:**
  - Initial resistance from certain stakeholders in adopting renewable energy due to high upfront investment costs and limited awareness about the long-term benefits.
  - Difficulties in securing sustained funding and government support for large-scale sustainability projects.
  - Managing and maintaining complex renewable energy systems and ensuring their efficiency over time.
  - Encouraging widespread adoption of waste management practices and sustainable transportation options among all students and staff.
- **Resources Required:**
  - Investment in renewable energy infrastructure, including solar panels, wind turbines, and energy-efficient systems.
  - Collaboration with external agencies, environmental consultants, and government programs to access funding, technical expertise, and resources.
  - Dedicated staff and infrastructure for maintaining sustainability programs, including waste management, water conservation, and energy efficiency systems.
  - Partnerships with environmental NGOs and local community groups for awareness campaigns and participation in sustainability initiatives.

## Evidence of Success

- **Renewable Energy Generation:**
  - Over **20%** of the campus's energy requirements were met through solar and wind energy solutions, significantly reducing reliance on conventional fossil fuels.
  - The implementation of energy-efficient systems has resulted in a **15% reduction** in energy consumption across campus buildings.

- Cost savings from renewable energy and energy-efficient systems contributed to the funding of additional green initiatives on campus.
- **Waste Reduction:**
  - Successful implementation of the Zero Waste Campus Initiative, with **over 60%** of waste diverted to recycling or composting, significantly reducing landfill waste.
  - Increased student participation in waste management practices, with over **70%** of students actively engaging in the recycling program.
  - Successful tree planting initiatives and environmental campaigns, involving hundreds of students and staff in promoting sustainability.
- **Water and Resource Conservation:**
  - Rainwater harvesting systems successfully collected and utilized over **30%** of the campus's water needs, reducing reliance on municipal water.
  - Water consumption was reduced by **20%** through the use of low-flow systems and more efficient irrigation methods.
- **Educational Impact:**
  - High student participation in sustainability-related workshops and events, with increased awareness of environmental issues and green practices.
  - Recognition of the institution as a leader in sustainable campus initiatives, receiving awards and certifications for environmental sustainability efforts.
- **Carbon Footprint Reduction:**
  - The introduction of electric vehicle charging stations led to a **10%** increase in the number of electric vehicles used by students and staff.
  - A marked increase in the use of bicycles and carpooling programs, contributing to lower carbon emissions.

This integrated Green Campus Initiative combining renewable energy solutions and sustainable practices aims to reduce the institution's environmental impact, promote sustainability, and educate the campus community about the importance of eco-friendly practices. By successfully implementing these strategies, the institution has taken significant steps toward achieving environmental sustainability and creating a cleaner, greener campus.

  
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Date:01-06-2023

## Annual Gender Sensitization Action Plan for 2023-2024

### **Objective:**

To promote gender equity and ensure a safe and inclusive environment for all students and staff, the institution has taken several initiatives aimed at raising awareness, addressing issues related to gender sensitivity, and fostering an atmosphere of equality.

### **1. Gender Sensitization Workshops and Seminars**

- **Objective:** To raise awareness and promote gender equality among students and faculty.
- **Activities:**
  - Organizing workshops on gender sensitization, discussing topics such as gender roles, stereotypes, and the importance of equality.
  - Guest lectures by subject matter experts and social activists focusing on gender issues and challenges faced by women.
  - Interactive sessions where students and staff engage in discussions and activities designed to break gender biases.
- **Outcome:** Over 300 students and faculty members participated in these sessions, with significant feedback on raising awareness and promoting respectful gender relations.

### **2. Awareness Campaigns on Gender Equality**

- **Objective:** To engage the campus community in actively supporting gender equality.
- **Activities:**
  - Poster campaigns and digital initiatives (e.g., social media posts, short videos) to spread awareness about gender stereotypes and biases.
  - Distribution of literature such as pamphlets and booklets on gender equality and women's rights.
  - Collaborating with NGOs to organize awareness events on gender sensitivity.
- **Outcome:** Increased awareness on gender issues, with a higher level of engagement from students on social media platforms and campus discussions.

### **3. Anti-Sexual Harassment Measures and Policies**

- **Objective:** To provide a safe and respectful environment for all students and staff.
- **Activities:**
  - Strict enforcement of the **Internal Complaints Committee (ICC)**, which addresses complaints related to sexual harassment and misconduct.
  - Periodic training of faculty and staff on the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013.

- Setting up anonymous reporting systems for students to report any harassment incidents.
- **Outcome:** Increased confidence among students to report any incidents of harassment, with zero tolerance towards such behavior within the institution.

#### 4. Women's Empowerment Initiatives

- **Objective:** To empower women students and faculty by providing them with the tools and knowledge to excel.
- **Activities:**
  - Establishing a **Women's Cell** dedicated to addressing issues faced by female students, offering counseling, legal support, and career development programs.
  - Organizing skill development programs, including leadership workshops, self-defense classes, and career counseling sessions for female students.
  - Establishing mentorship programs where female faculty and successful alumnae mentor students on personal and professional growth.
- **Outcome:** Empowered female students and staff, with an increase in women actively participating in leadership roles and academic initiatives.

#### 5. Gender-Inclusive Sports and Cultural Events

- **Objective:** To promote equal participation of all genders in extracurricular activities.
- **Activities:**
  - Organizing sports competitions that encourage equal participation from all genders, breaking traditional gender norms in sports.
  - Cultural programs that highlight the contributions of women in various fields, celebrating women's achievements in arts, science, and literature.
  - Creating platforms for students to showcase their talents in mixed-gender teams and performances.
- **Outcome:** Improved participation of female students in competitive and cultural activities, with a noticeable increase in mixed-gender teamwork.

#### 6. Gender-Sensitive Curriculum and Teaching Methods

- **Objective:** To ensure that the curriculum promotes gender equality and diversity.
- **Activities:**
  - Review and revision of course content to include materials that reflect diverse perspectives and gender equality.
  - Incorporating case studies and examples that focus on women leaders, innovators, and their contributions to society.
  - Encouraging faculty to adopt gender-sensitive teaching methods that ensure inclusive participation of all students.
- **Outcome:** More inclusive learning environments, with students reporting a greater sense of equality and respect within the classroom.

#### 7. Gender Equity in Recruitment and Staff Policies

- **Objective:** To ensure equal opportunities for all genders in recruitment and professional development.
- **Activities:**
  - Adopting gender-neutral language in job descriptions and recruitment advertisements.


- Ensuring equal representation of men and women in faculty recruitment panels and decision-making bodies.
- Promoting policies that support work-life balance, including flexible working hours and parental leave.
- **Outcome:** Gender-neutral recruitment processes, with an increase in the number of women joining and progressing within the faculty and staff.

## 8. Formation of Gender Equality Task Force

- **Objective:** To ensure the continuous monitoring and implementation of gender-sensitive practices within the institution.
- **Activities:**
  - Creation of a task force to oversee gender equity initiatives, track their progress, and suggest improvements.
  - Regular meetings of the task force to evaluate the institution's gender policies and report on their effectiveness.
- **Outcome:** An active task force with clear mandates, ensuring continuous improvement of gender equity initiatives.

## Conclusion:

The institution has consistently worked towards promoting gender equity through various programs, workshops, and policies. These efforts have contributed to creating a more inclusive and supportive environment for all students and staff. The actions taken have resulted in a noticeable improvement in the awareness and understanding of gender issues across the campus, and the institution remains committed to furthering these initiatives in the coming years.

  
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1. Office file
2. Women Empowerment Committee





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

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Not Me, But You  
NSS Unit No: 90214723

## Hearty Welcome

to

## International Women's Day Celebrations

Organized by: IIC, IETE ISF & NSS UNIT

*Chief Guests:*

**Ms. D. Durga Bai**  
BC Corporation Executive Director  
Guntur & Palnadu

**Ms. P. Geetha Kumari**  
DSP, Guntur South

Date & Time: 07<sup>th</sup> Mar, 2024 @ 11:00 a.m to 12:30 p.m  
Venue : Seminar Hall



### INVITATION

#### WELCOME TO INTERNATIONAL WOMEN'S DAY CELEBRATIONS

*We are cordially inviting you for  
your presence on International  
Women's day Celebrations on*

*7<sup>th</sup> March, 2024*

**VENUE: SEMINAR HALL**

Time: 11:00 am

**ORGANIZED BY IIC, IETE ISF,  
NSS UNIT**

**OF**

**MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING  
COLLEGE**

**Pulladigunta (Vil), Vatticherukuru (Md),  
Prathipadu Road, Guntur**





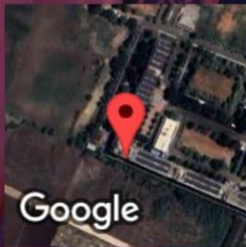
International Women's Day Celebrations on 07<sup>th</sup> March, 2024







GPS Map Camera



Google

Pulladigunta, Andhra Pradesh, India  
Bonthapadu Road, Pulladigunta, Andhra Pradesh 522017, India  
Lat 16.24681°  
Long 80.408374°  
07/03/24 12:51 PM GMT +05:30

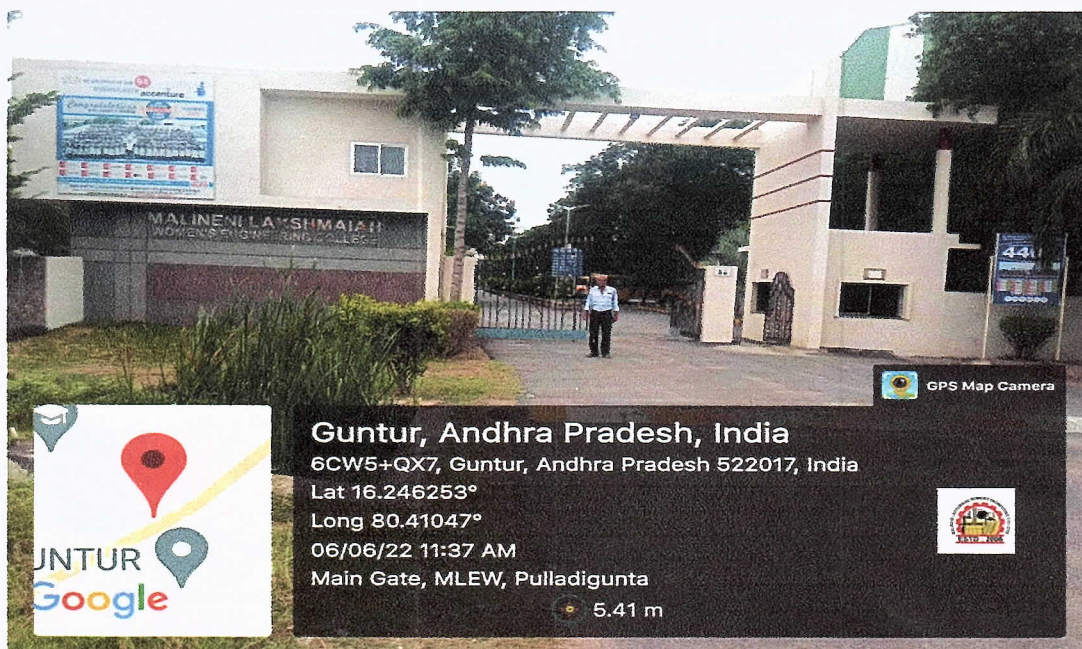




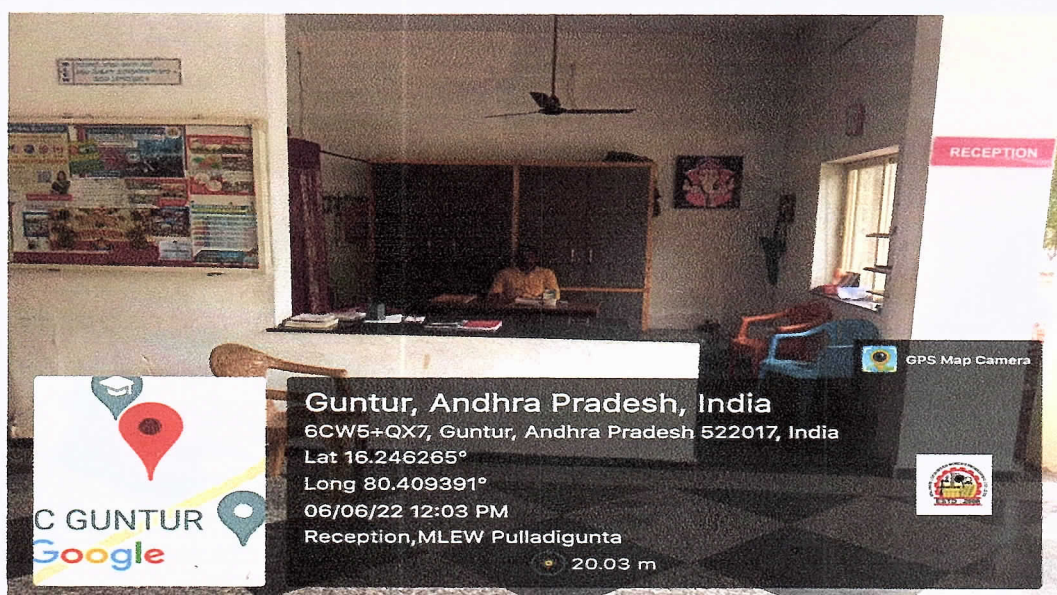


**7.1.1: Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**A. Safety and security**



**Entrance Gate with Security Guard**



**Reception Counter to Address the Attendees**

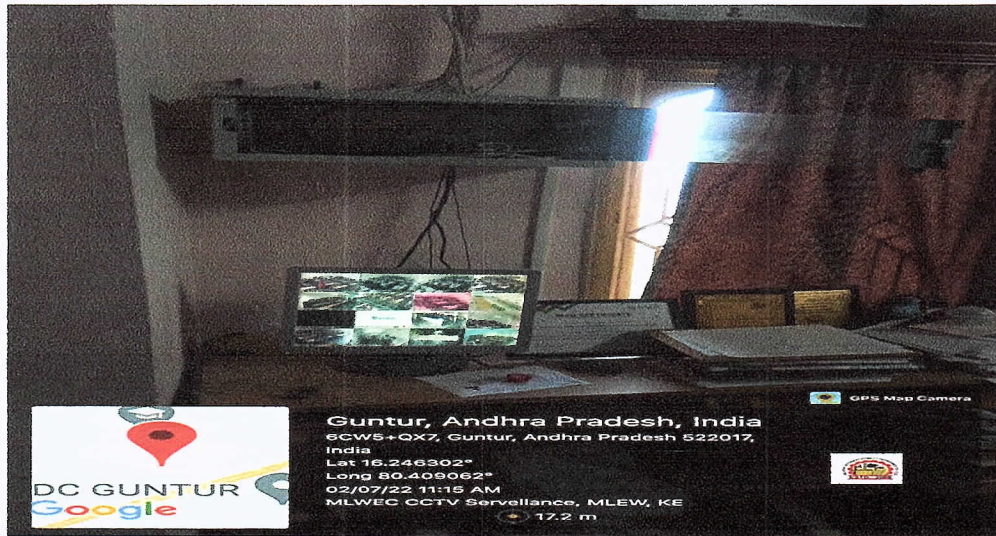
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**College under CCTV Camera Surveillance**



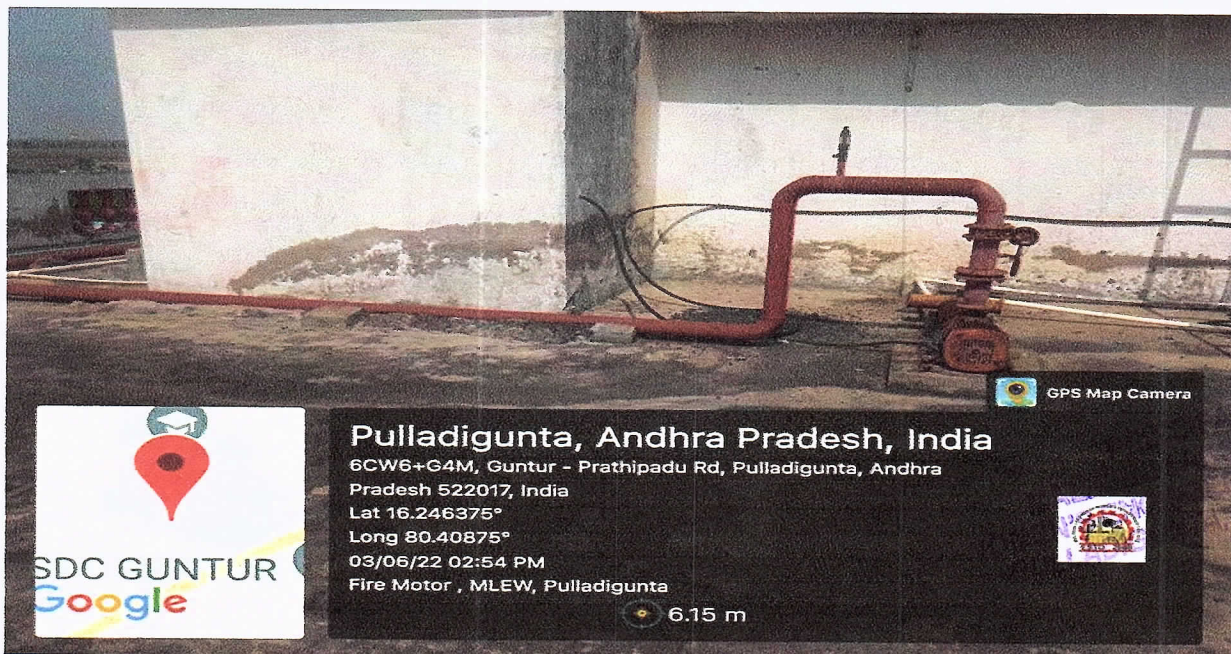
**24x7 ambulance service**

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WOMEN'S ENGINEERING COLLEGE  
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**Fire Extinguisher**

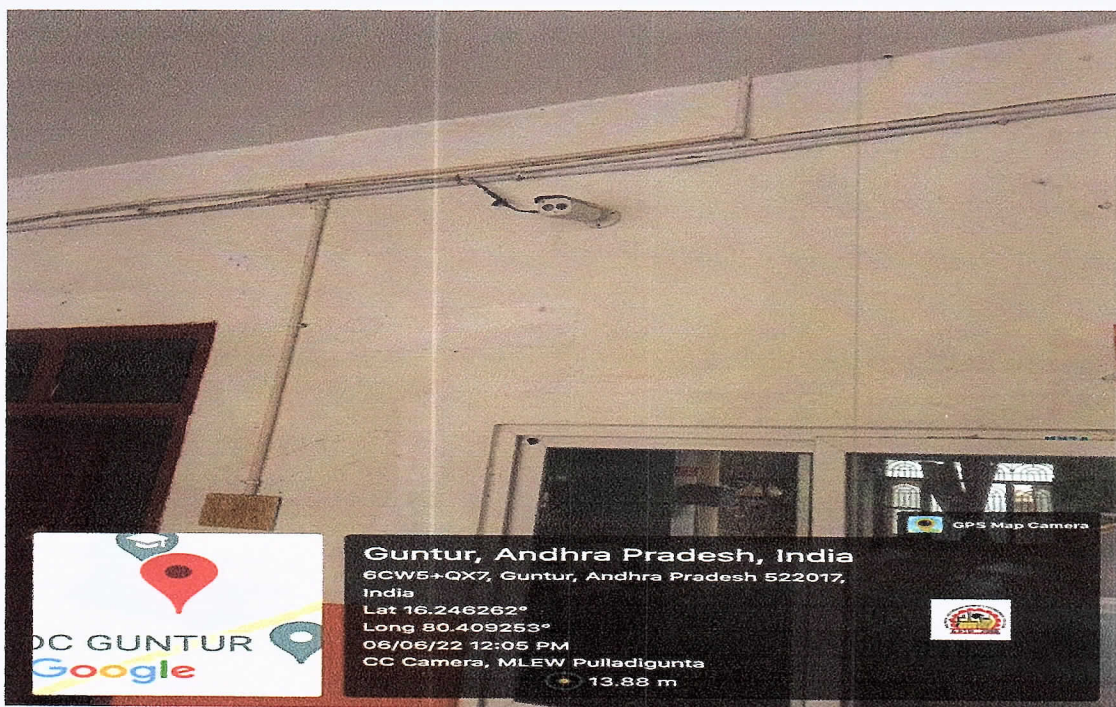


**Fire Safety Hose Pipe**





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**CC Camera at the Entrance**



**Fire Alarm**

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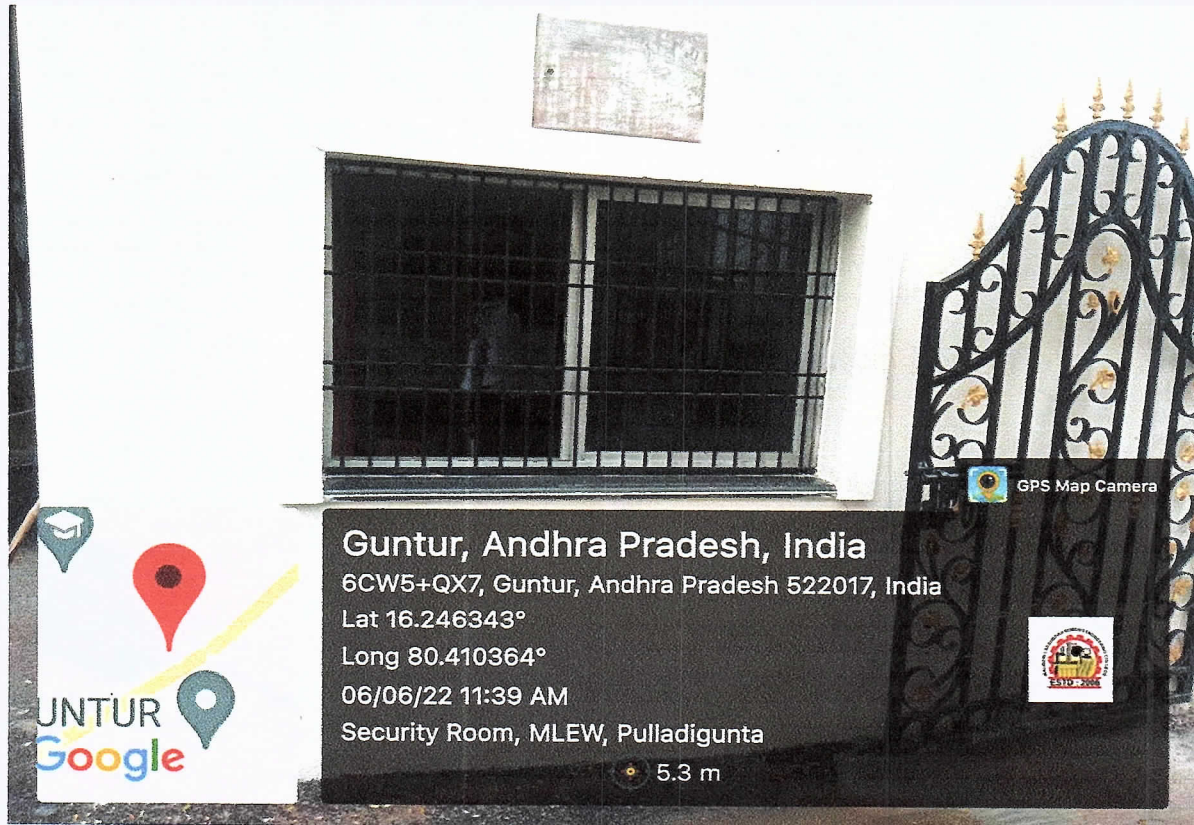


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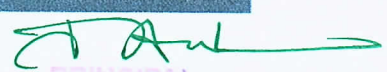
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Security Room



CC Camera at seminar Hall

  
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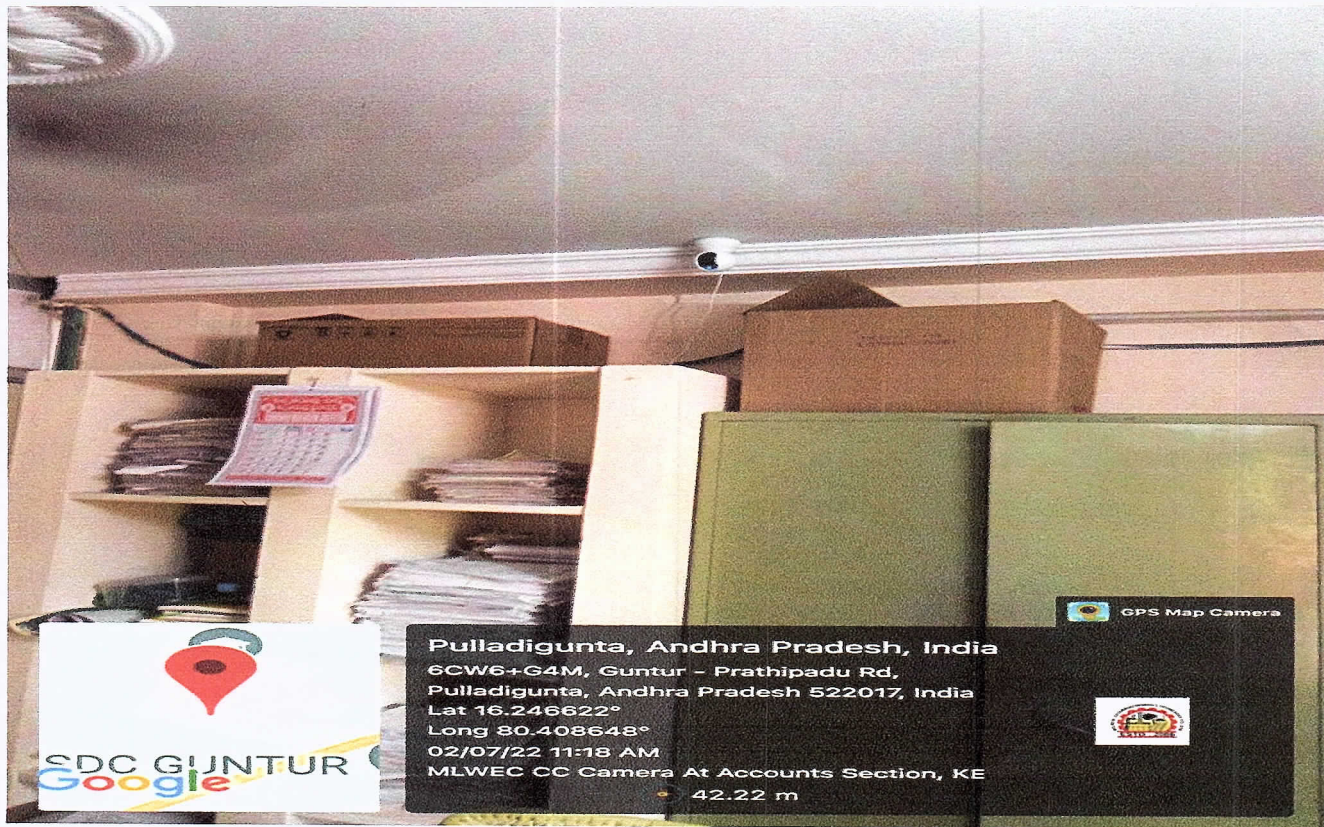


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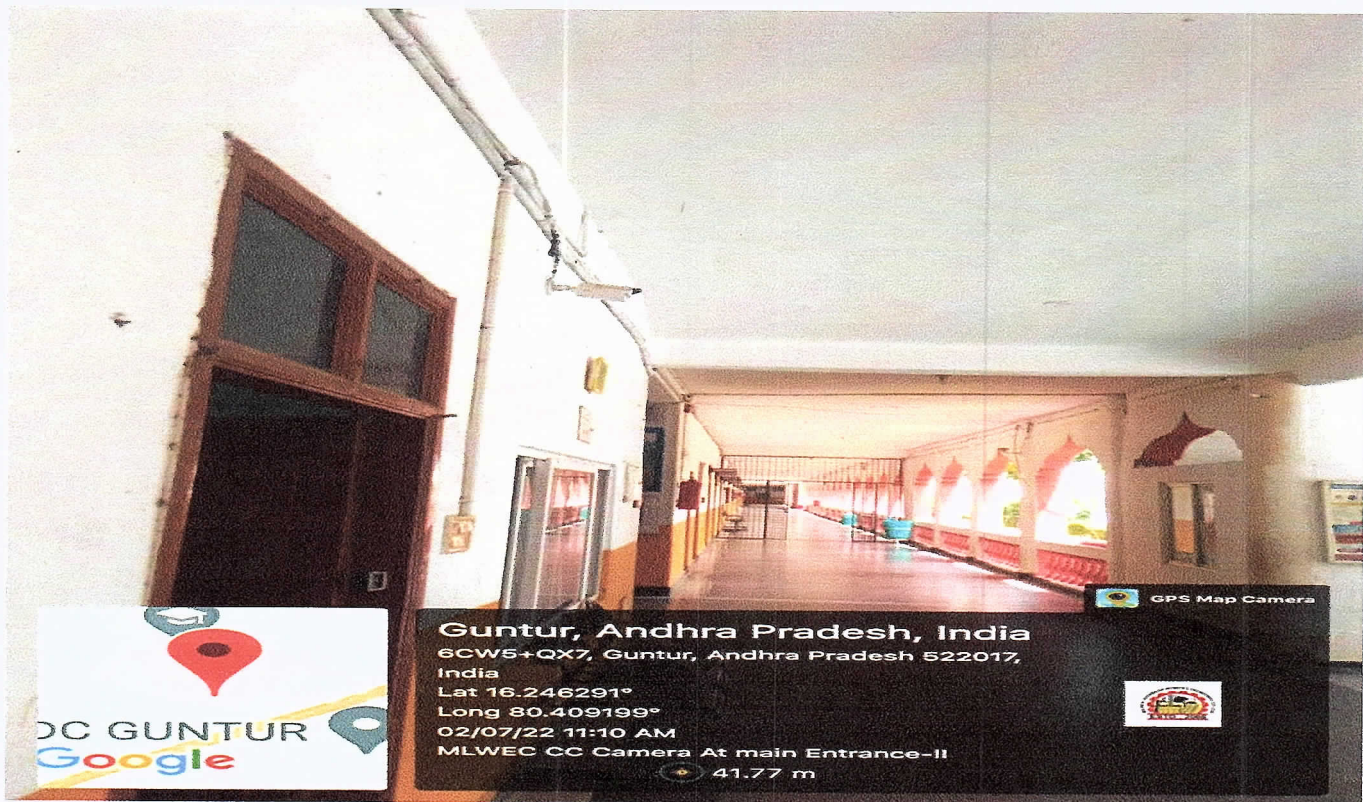
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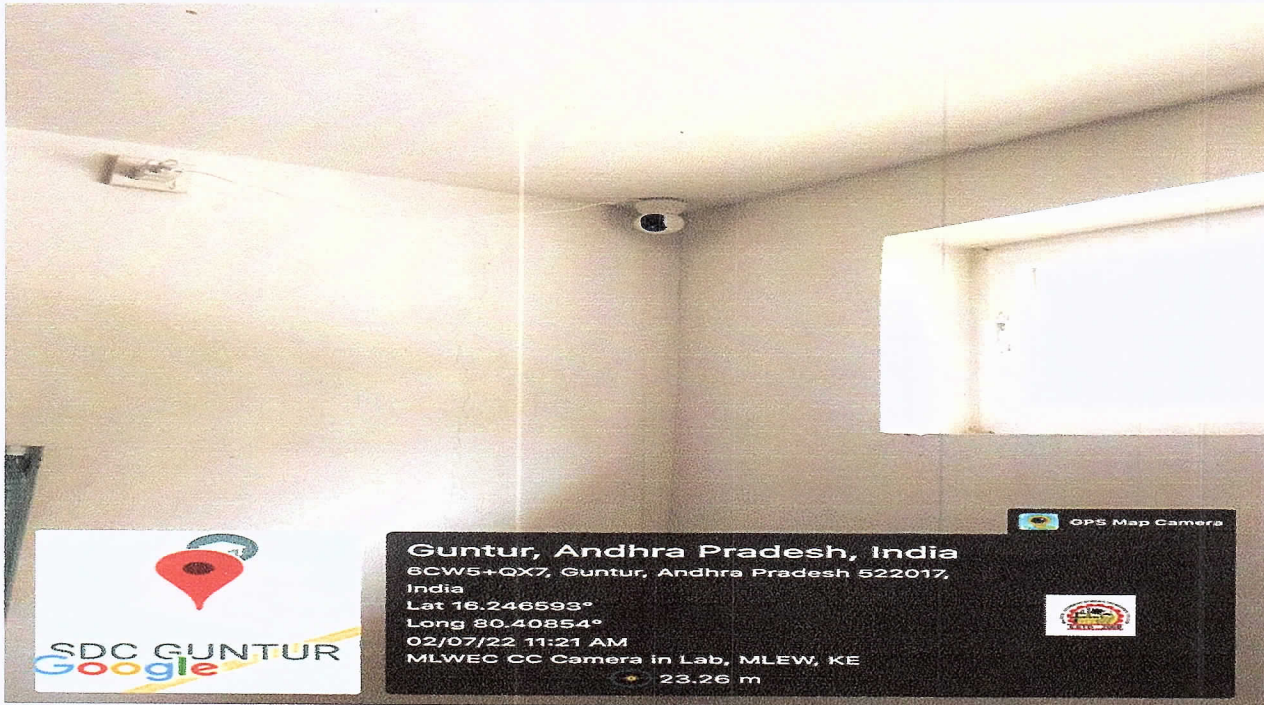
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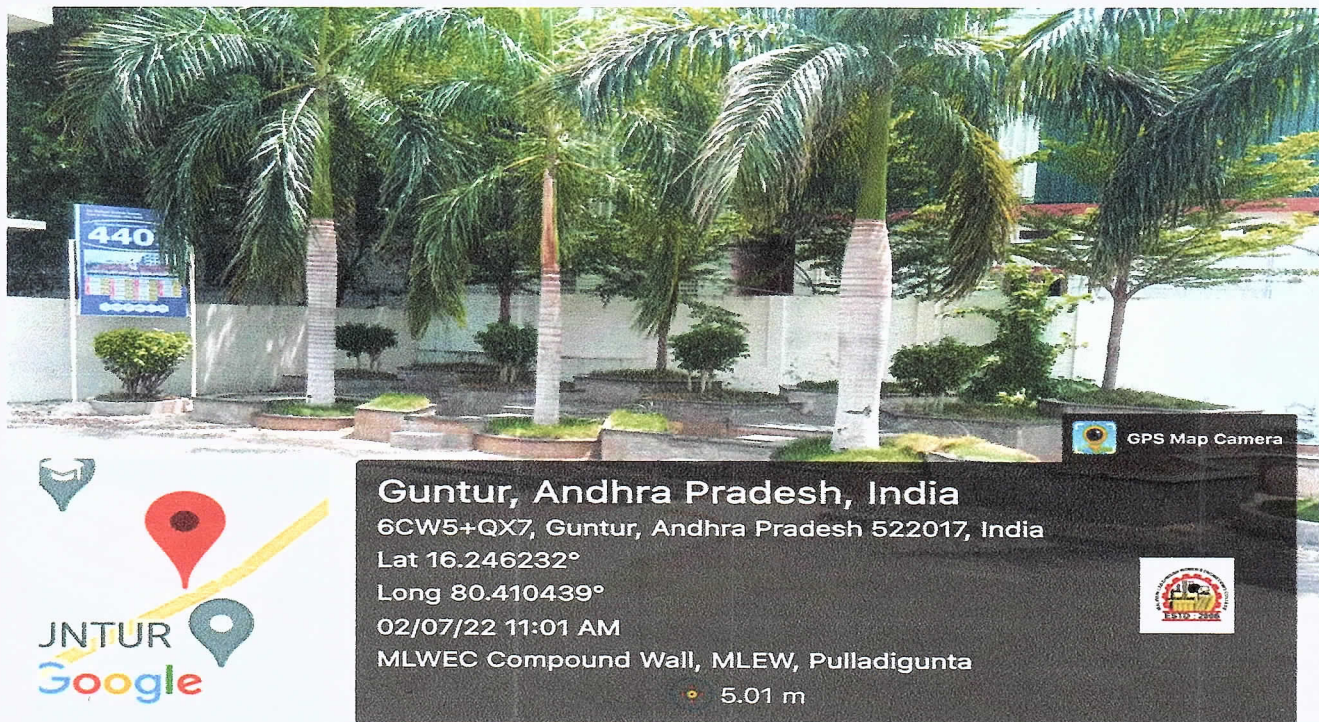
**Compound Wall Of College**

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**Compound Wall Of College at Entrance**

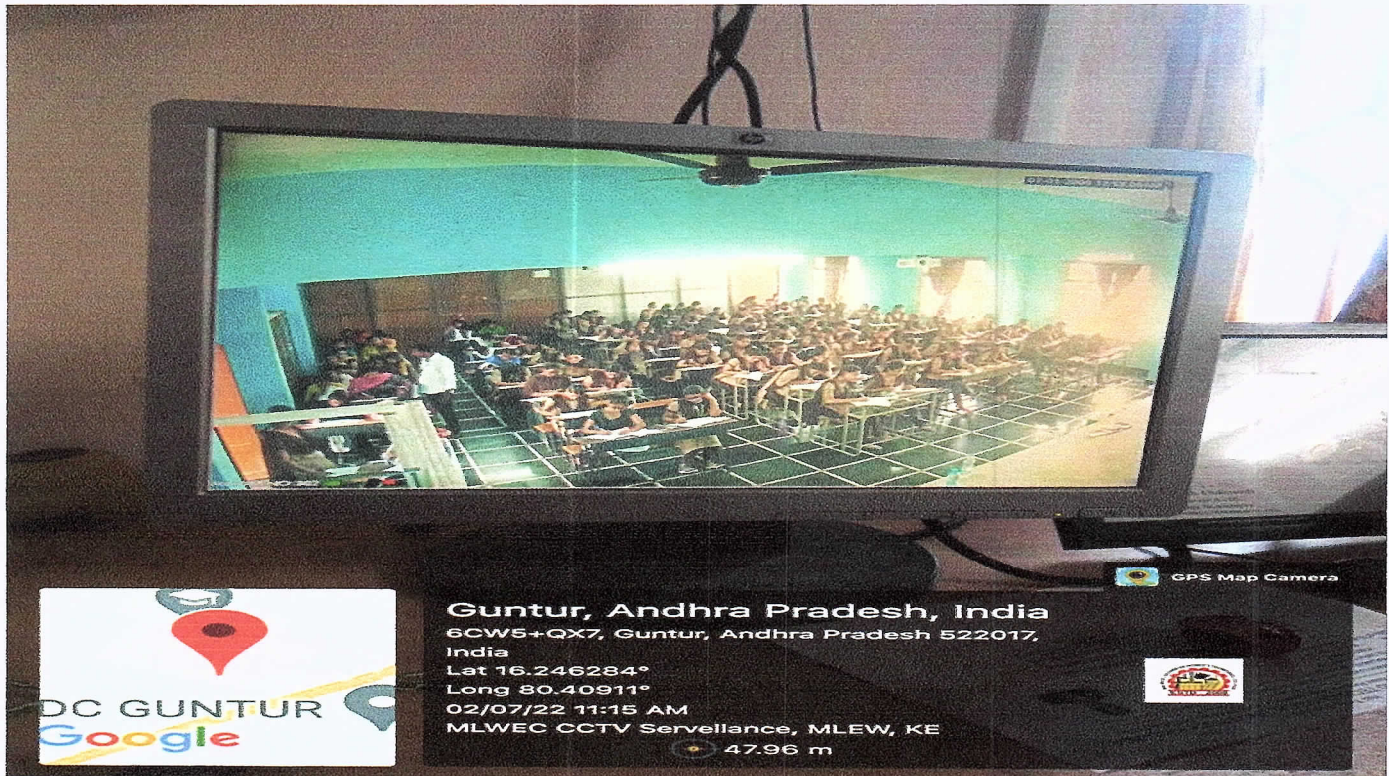


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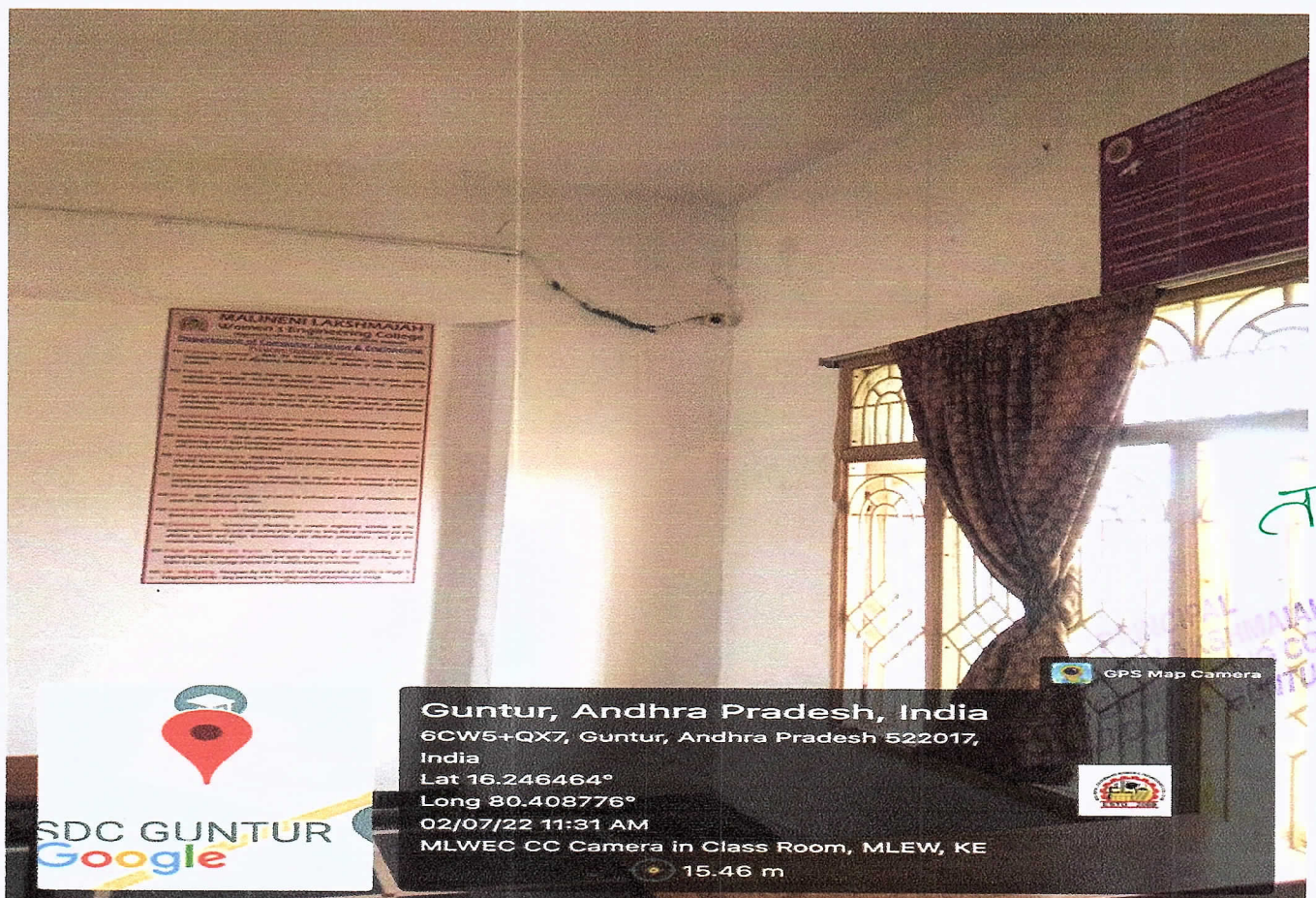




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**CC Camera Surveillance**



**CC Camera in Class Room**





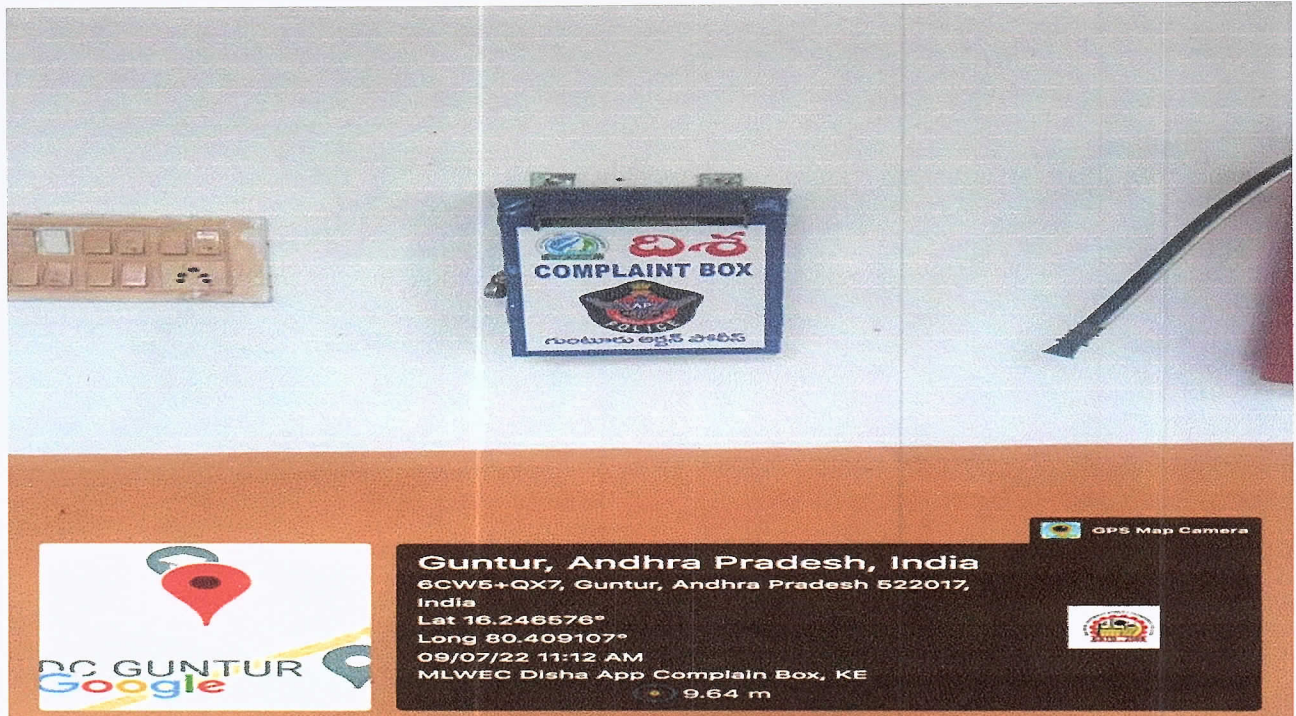
**CC Camera at College Main Entrance**



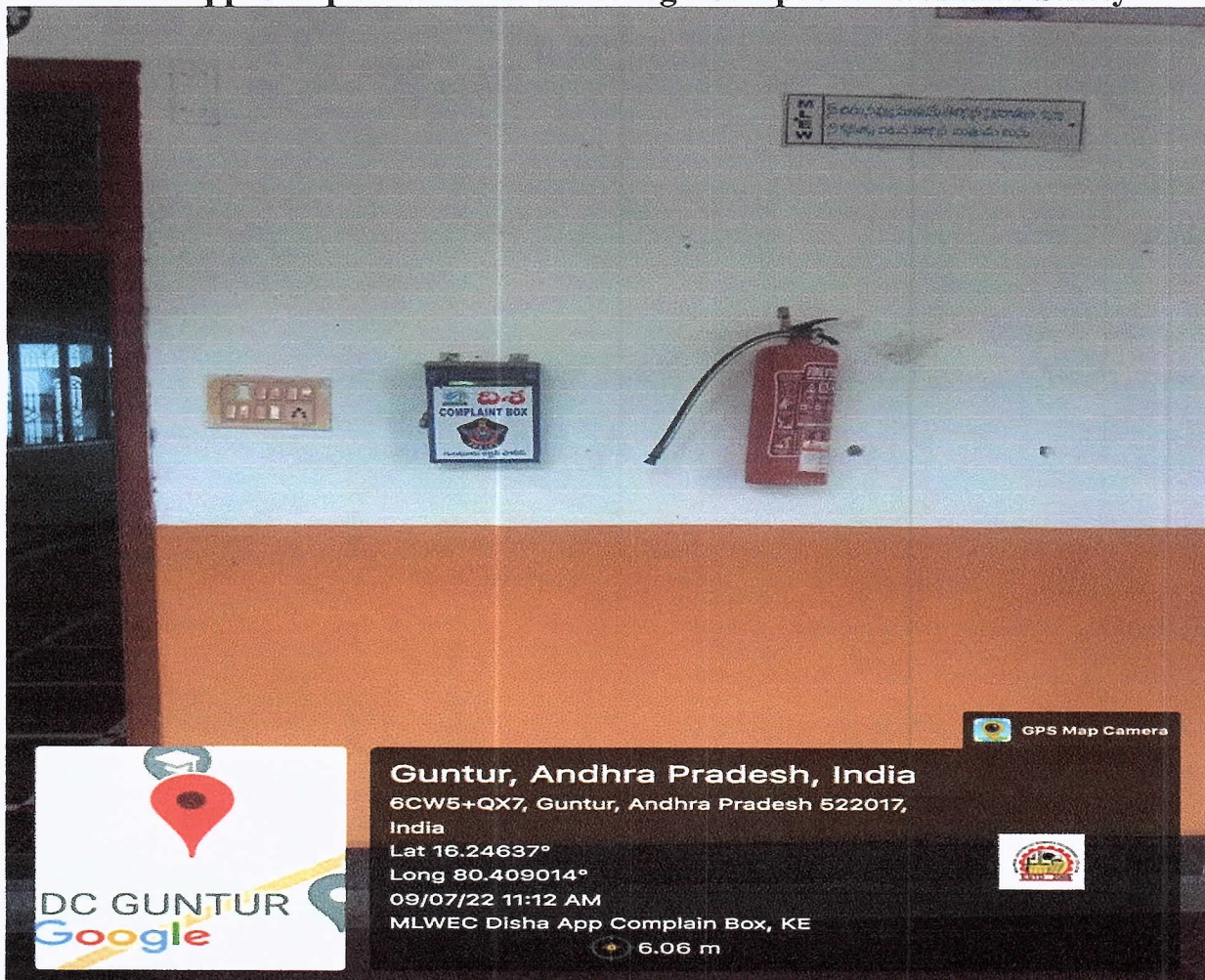
**CC Camera at surveillance at Principal Room**

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**Disha App Complaint Box In the college Campus for women's Safety**



**Disha App Complaint Box In the college Campus**

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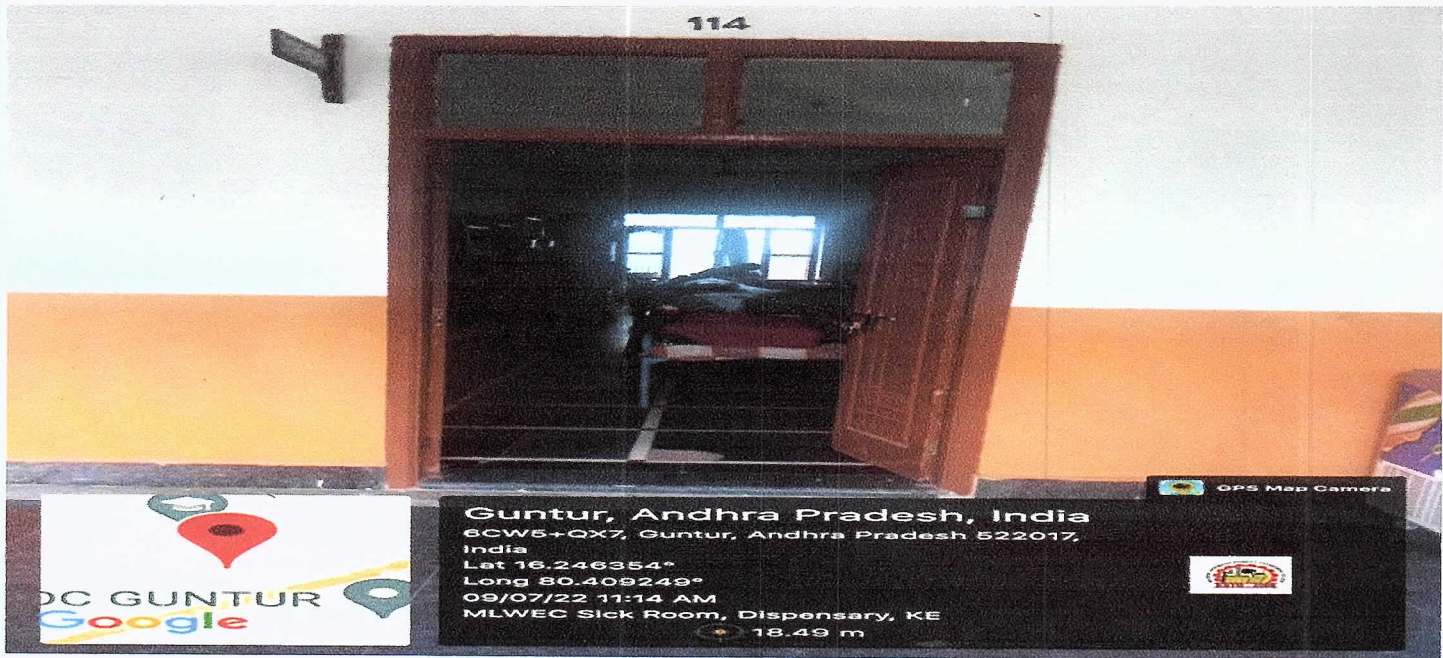
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## Common Room



## Common Room In College Campus



## Common Room In College

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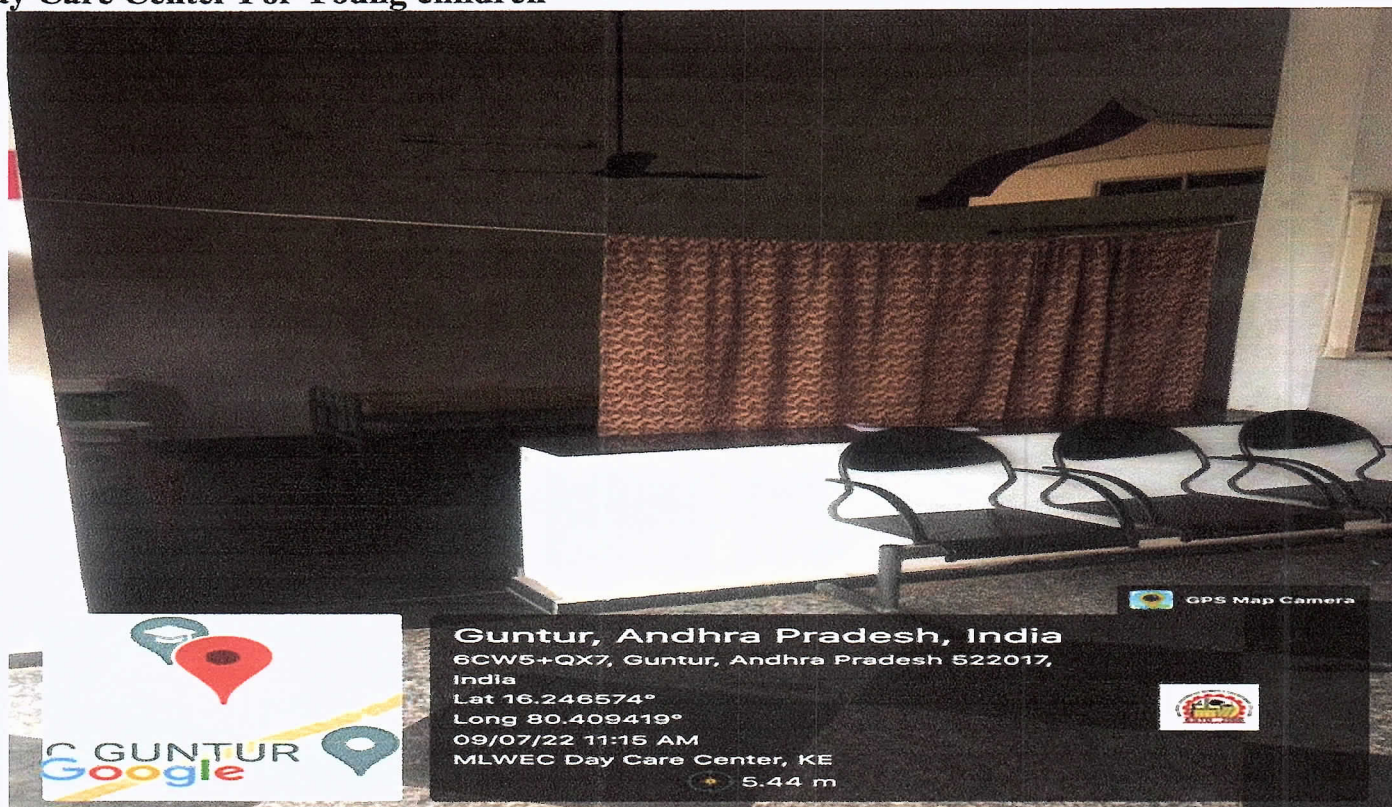
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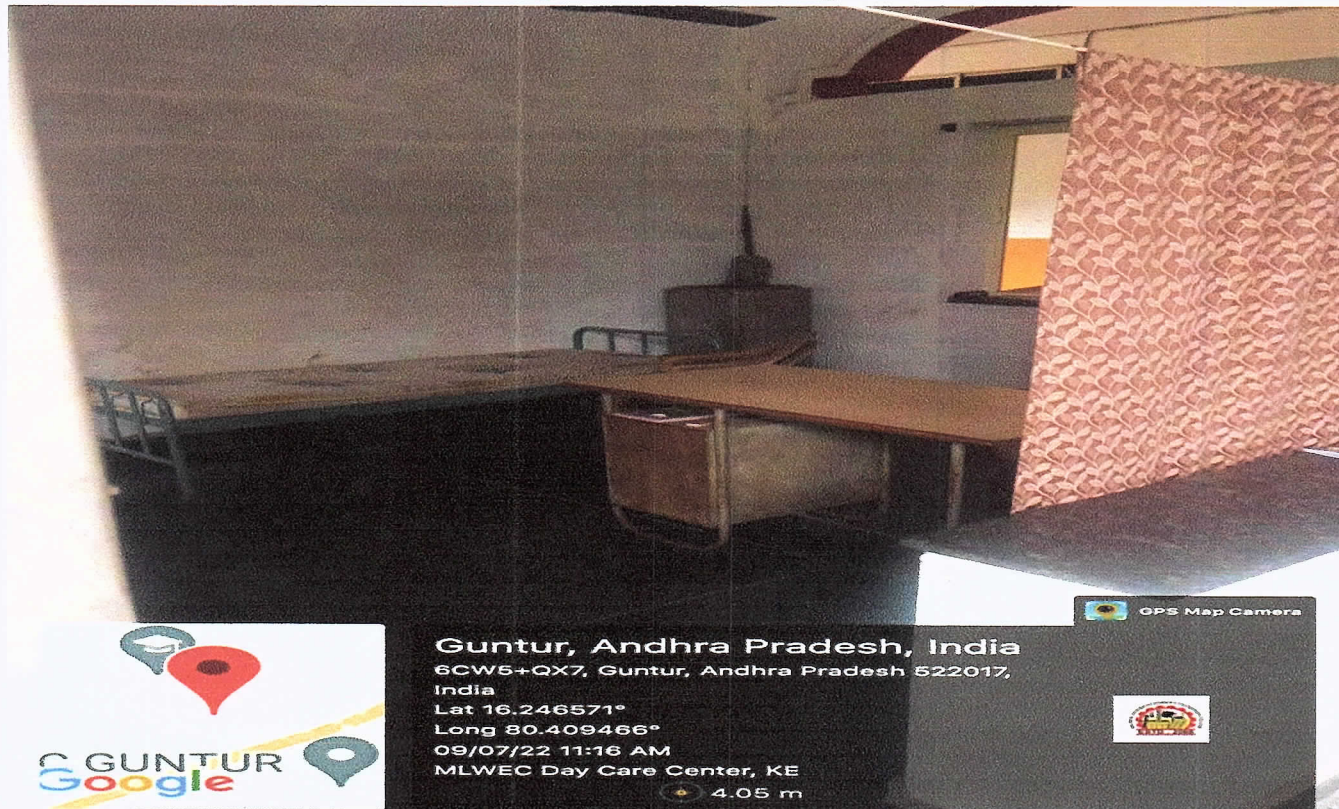
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## Day Care Center For Young children



## Day Care Center For Young children at College building entrance



## Day Care Center For Young children

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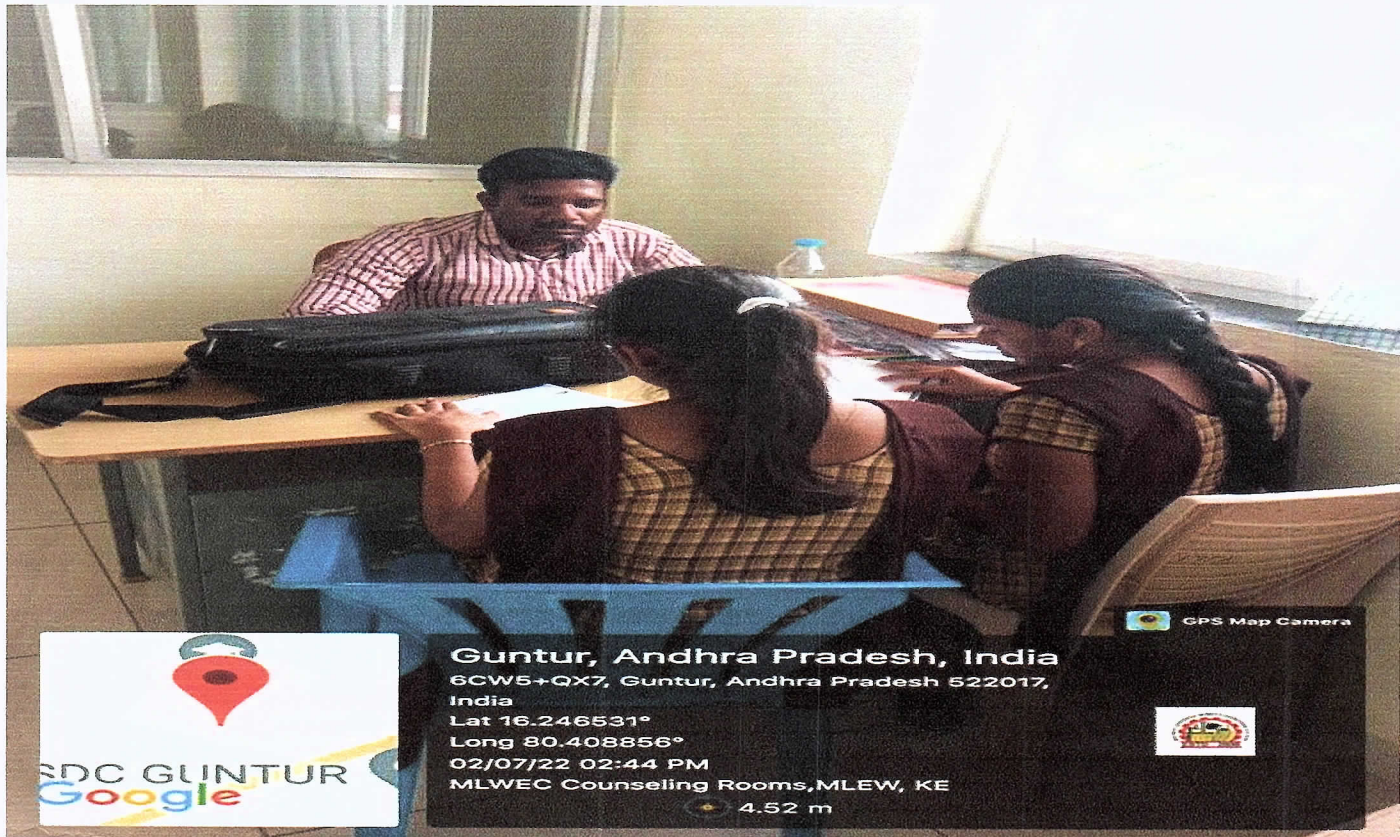




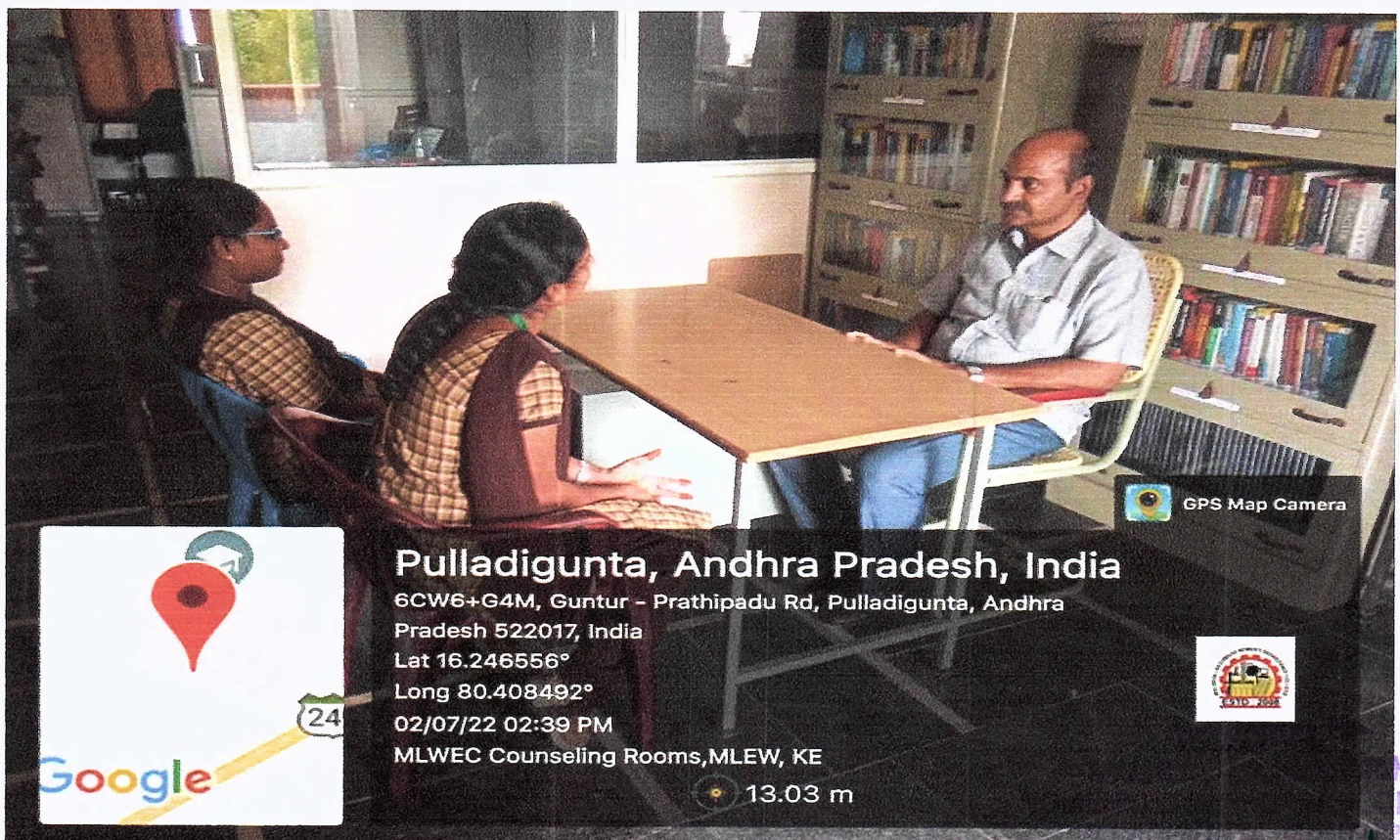
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**Counselling**



**Counseling Room Faculty Counseling Student**



**Counseling Room Faculty Counseling Students**

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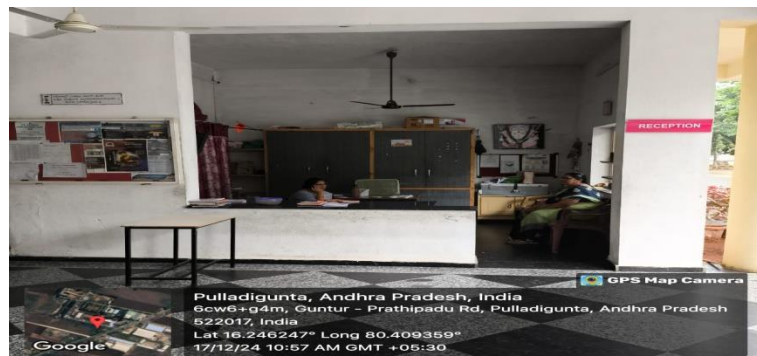
## 7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the institution for the promotion of gender equality during the last five years.

### A. Safety and Security



Entrance Gate with Security Guard



Reception Counter to Address the Attendees

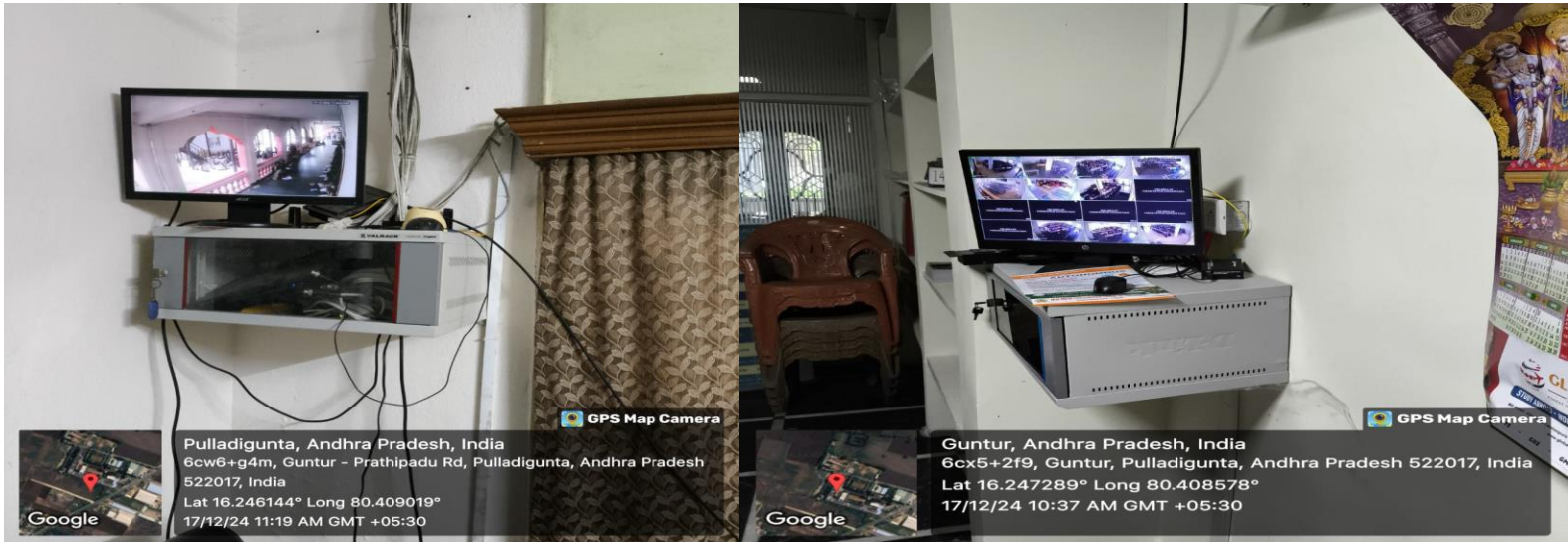
  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17,





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

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College Under CCTV Surveillance



24 \* 7 Ambulance Service

  
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Fire Extinguisher



Fire Safety Hose Pipe

  
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CC Camera at the entrance



Fire Alarm

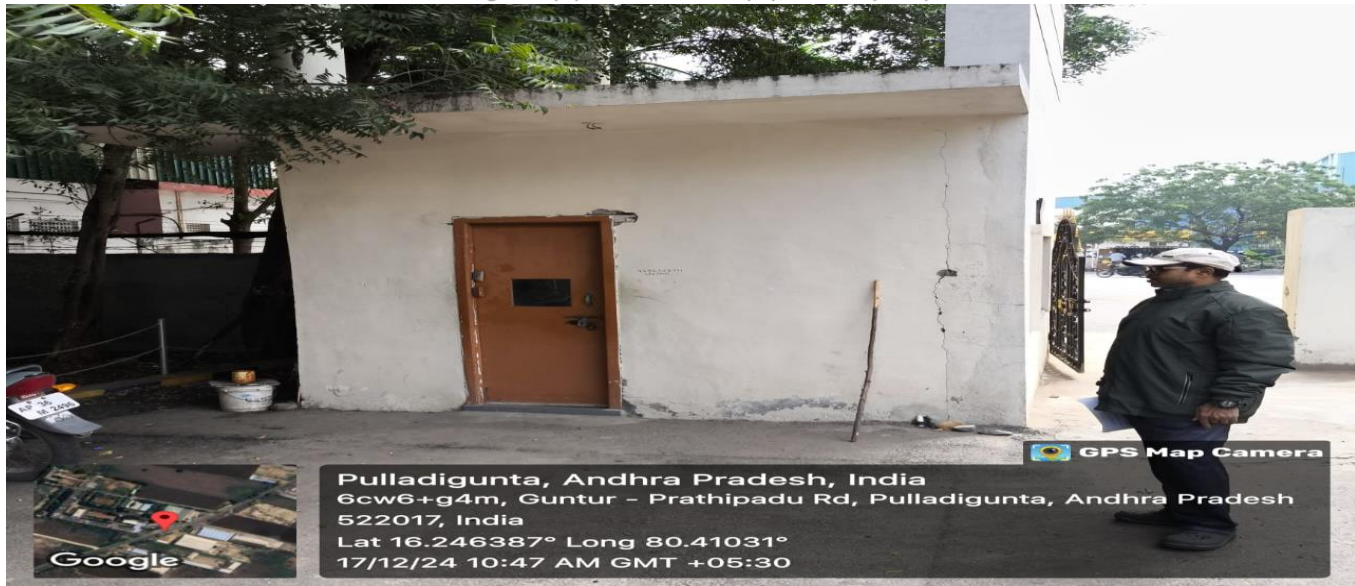
  
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Security Room



CC Camera at Lab Entrance

  
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Security Lockers To Keep Valuables



CC Camera At Accounts Office

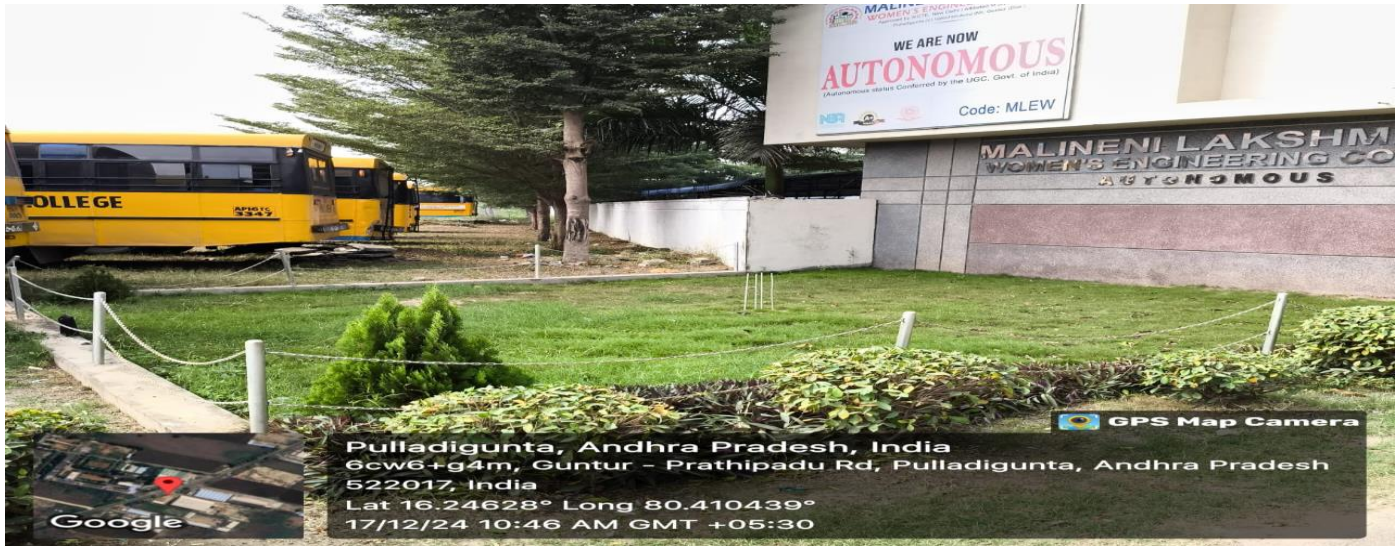
  
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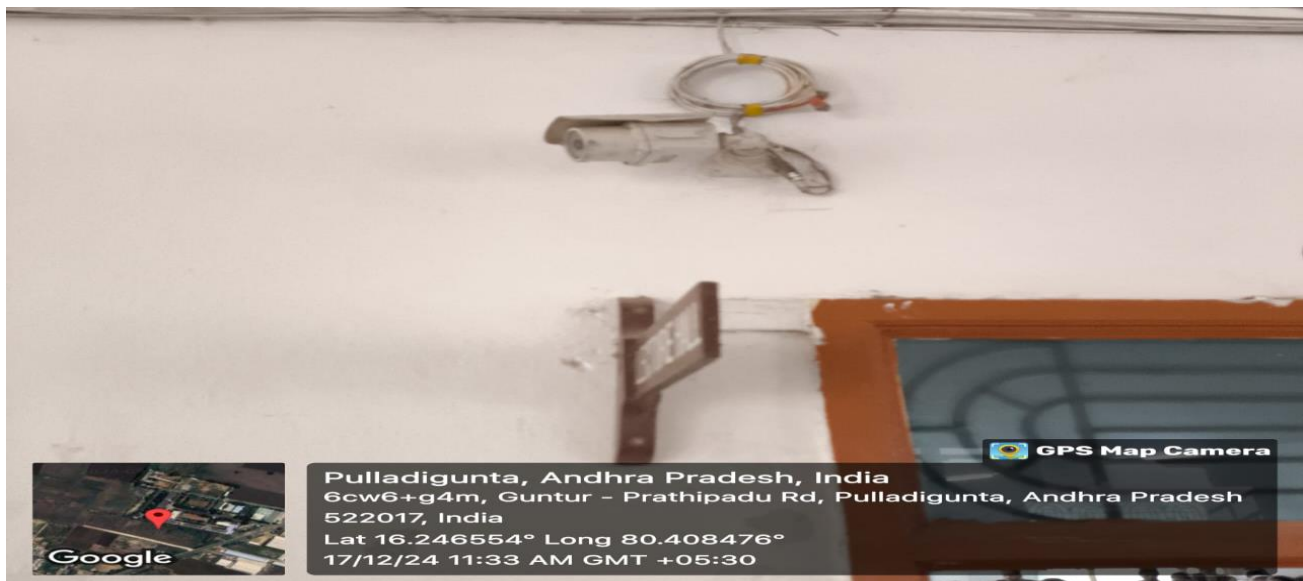


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Compound Wall at the Entrance



CC Camera at open Corridors

  
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Disha App Complaint Box in college campus for women's safety



Tuck Shop Access within the Campus for Stationary

  
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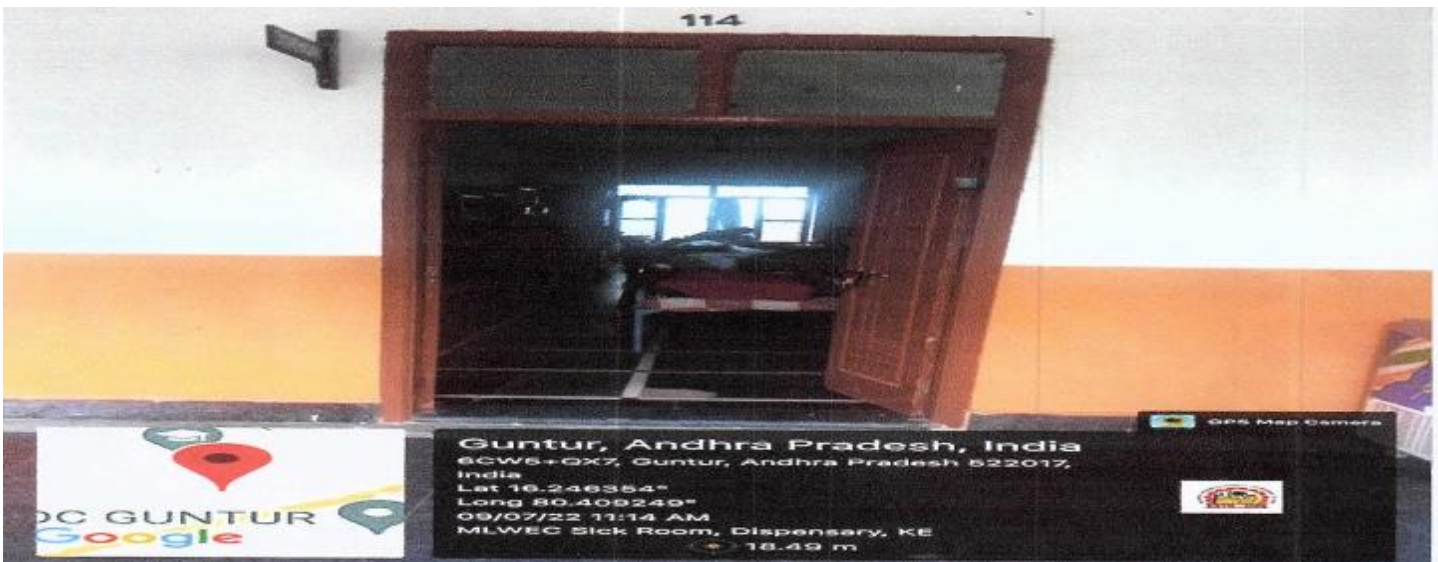


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Common Room in the college Dispensary



Common Room in the college campus

  
Principal

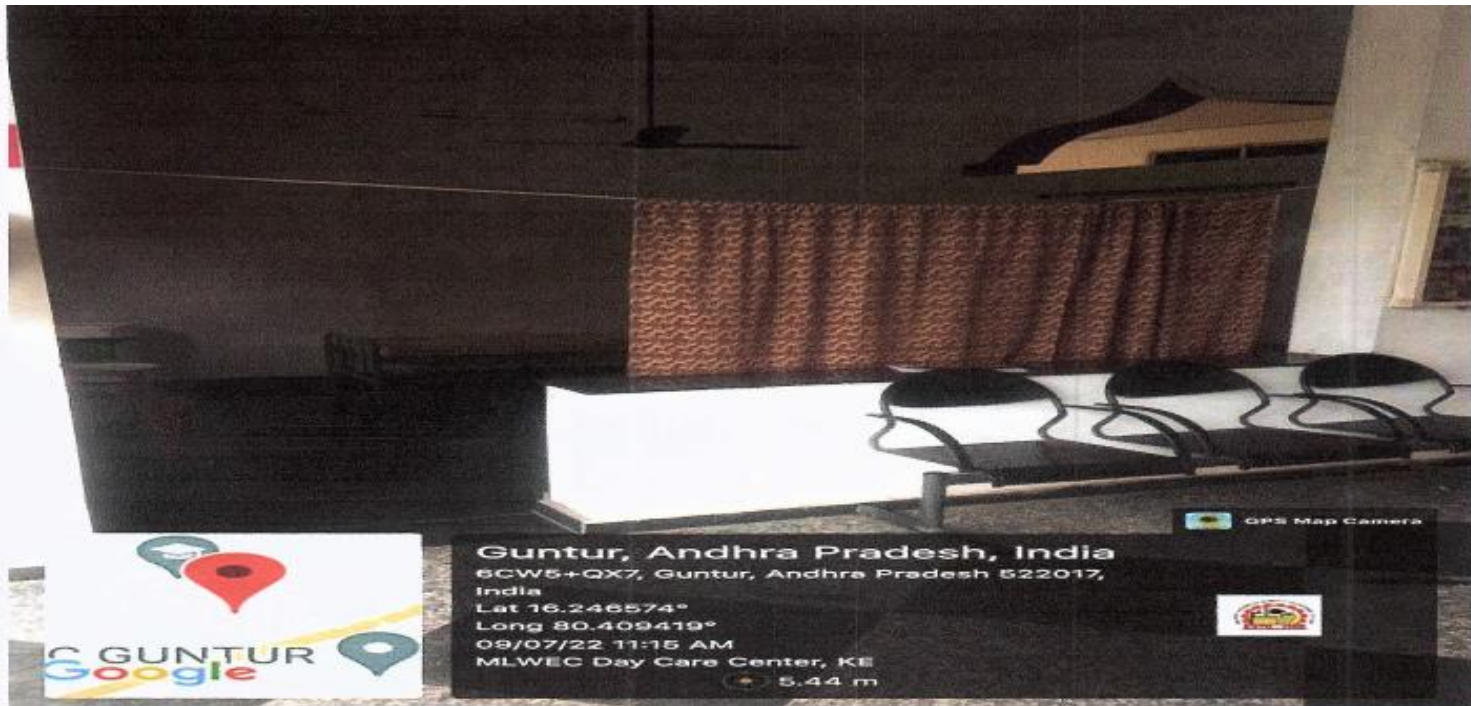
PRINCIPAL  
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Day Care Center for Young Children



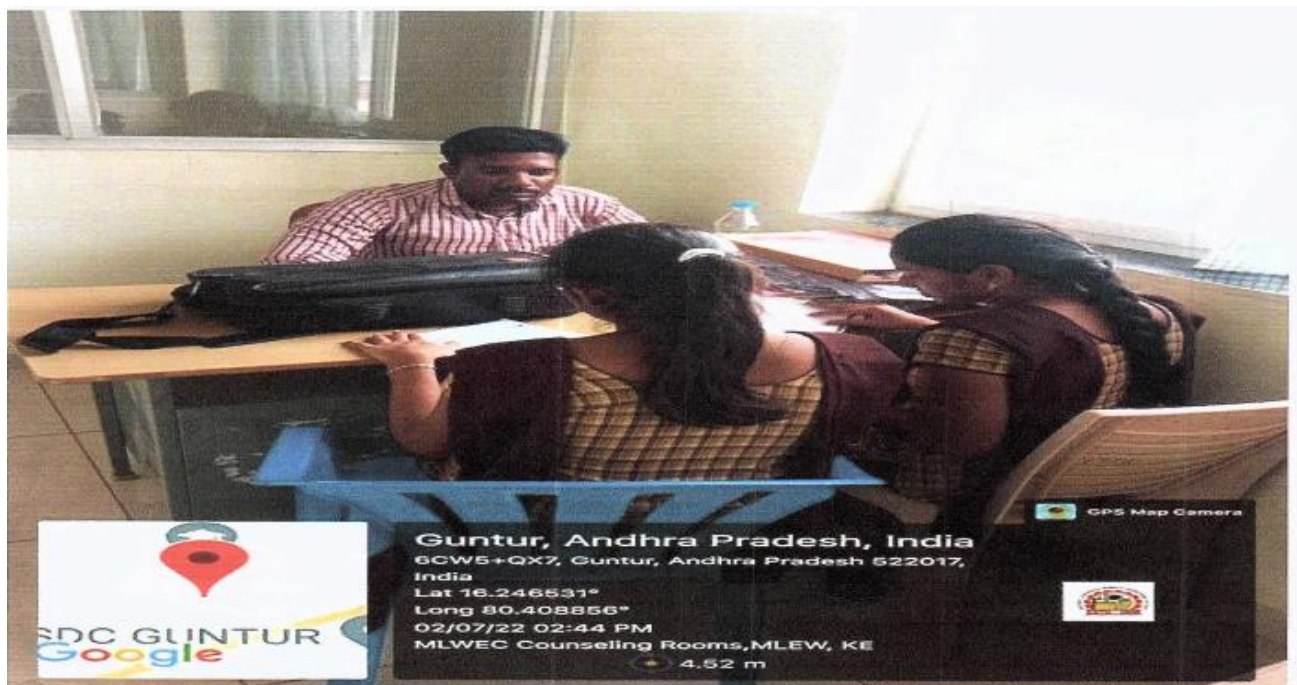
  
Principal  
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-17,



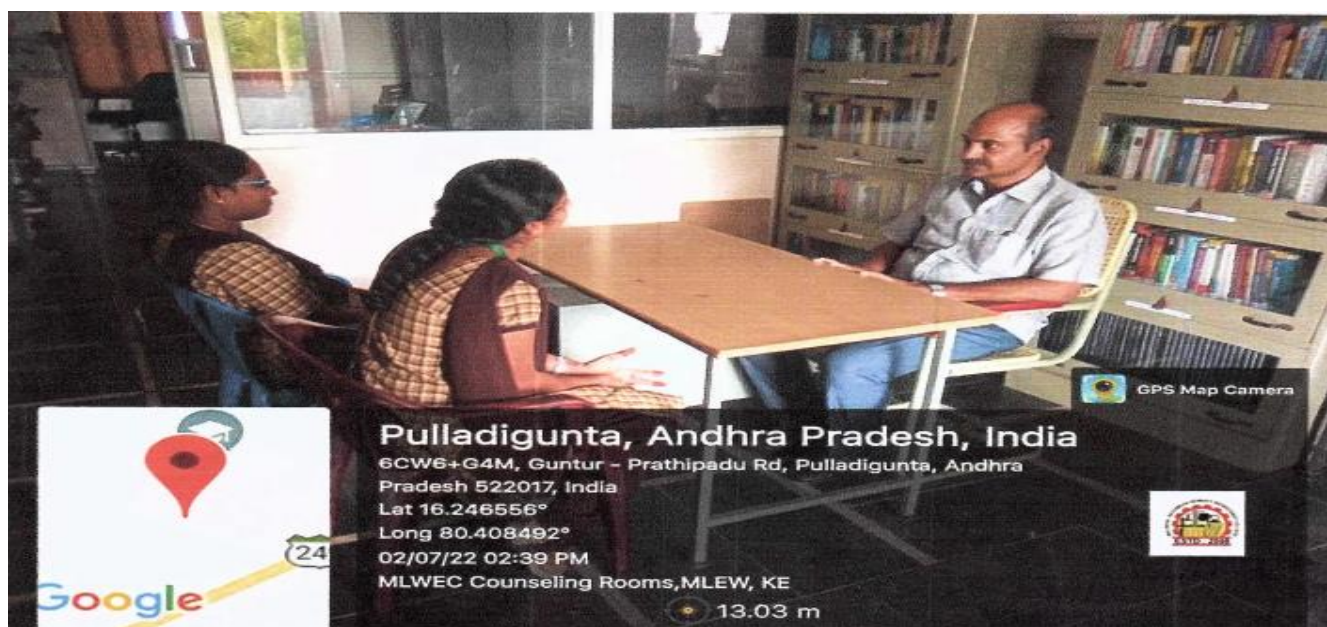


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**Counseling Room For Faculty to Counsel Students**



**Counseling Room**

  
Principal

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## 7.1.2: The Institution has facilities for alternate sources of energy and energy conservation measures

### 1- SOLAR ENERGY



Solar Panels at college roof top



Solar Panels At College Roof Top

  
Principal

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Sensor Based Solar Light in the college campus



Sensor Based Solar Light in the college campus

  
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## Wheeling to the Grid



## Wheeling to the grid



## Wheeling to the Grid

  
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Solar and power meter at college campus



Wheeling to the grid

  
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WOMEN'S ENGINEERING COLLEGE  
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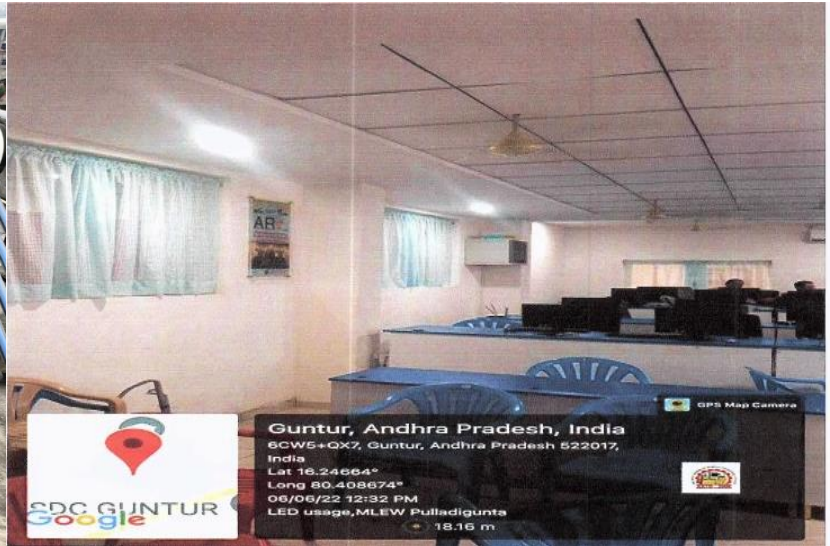
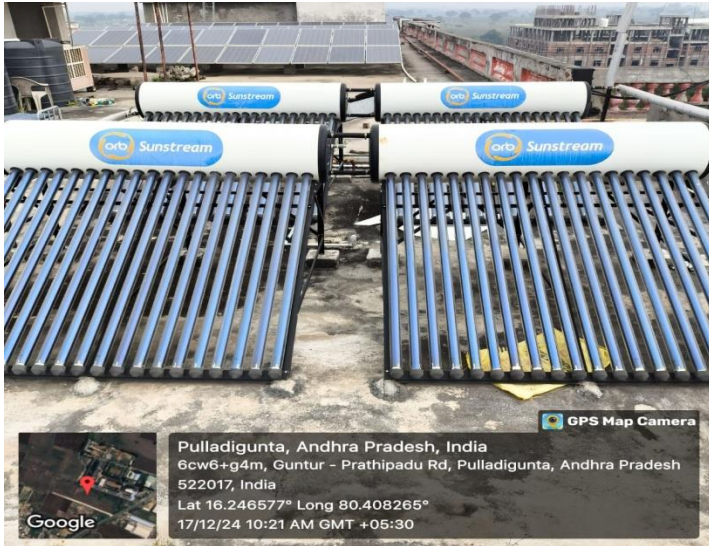




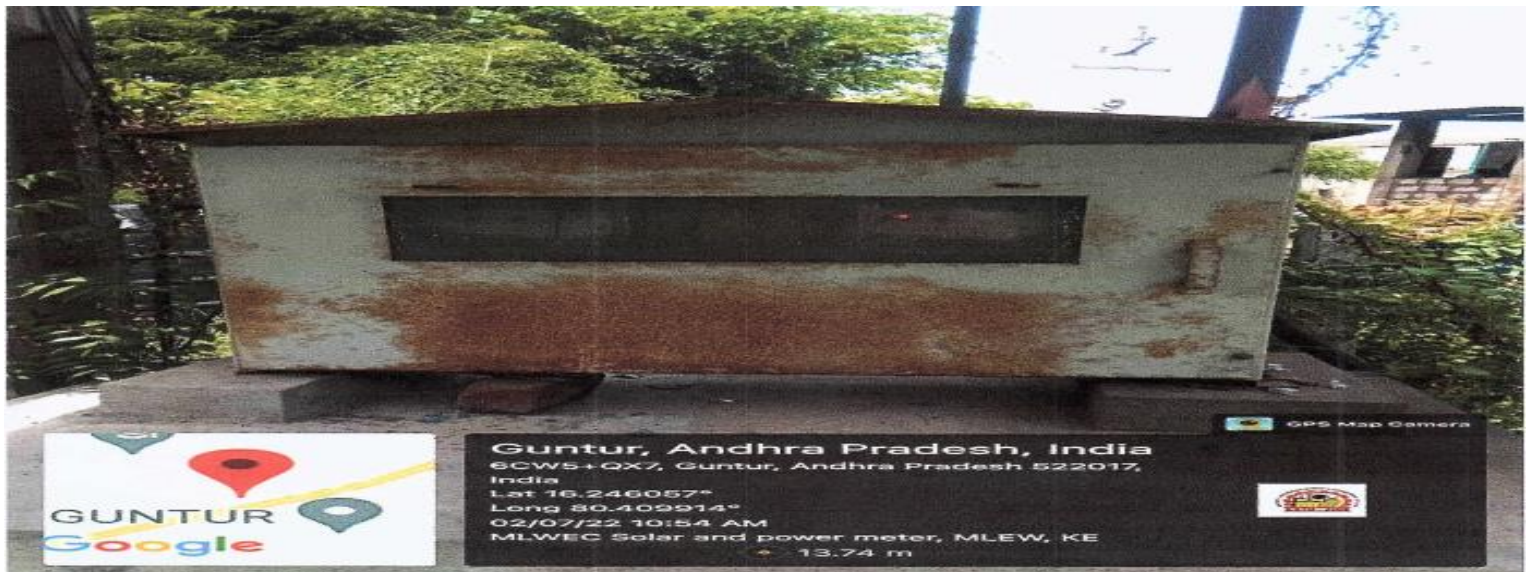
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Use of LED bulbs/power efficient equipment



Wheeling to the Grid

  
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# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)



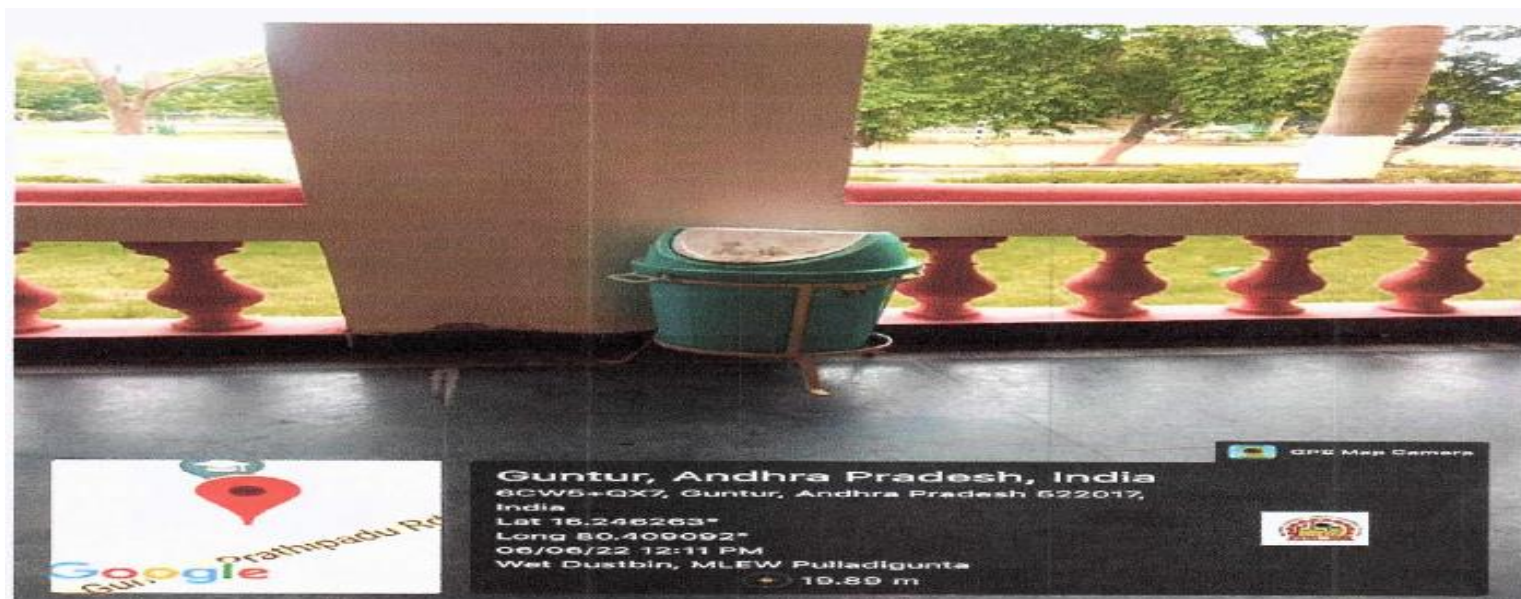
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7.1.3 Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste

## 1.Solid Waste Management



Solid Waste Collection Bins



Solid Waste Collection

  
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## Liquid Waste Management



Pit for collection and filtration of waste water from food mess



Drip Irrigation usage of water to small plants

  
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Vehicle for collecting wet and dry waste from the college campus



Vehicle for collecting wet and dry waste from the college campus

  
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Water Recycling system STP



Water Recycling System STP

  
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# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

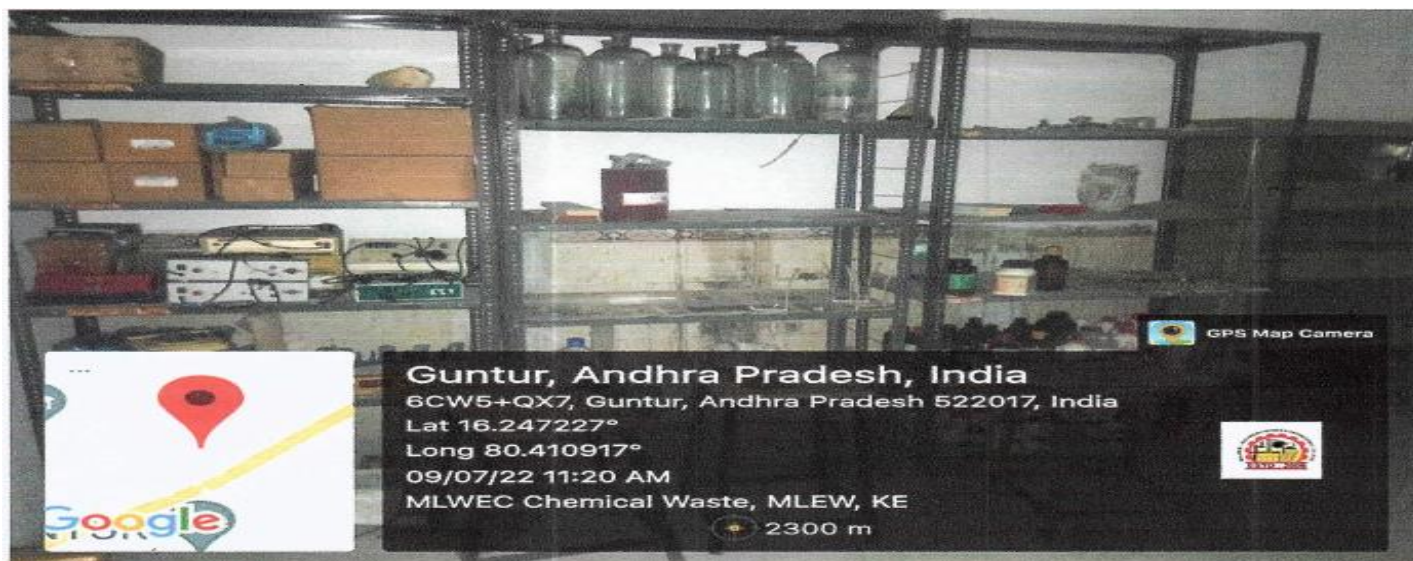
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## Chemical Wastes



## Chemical Wastes in chemistry lab



## Chemical Wastes

  
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PRINCIPAL  
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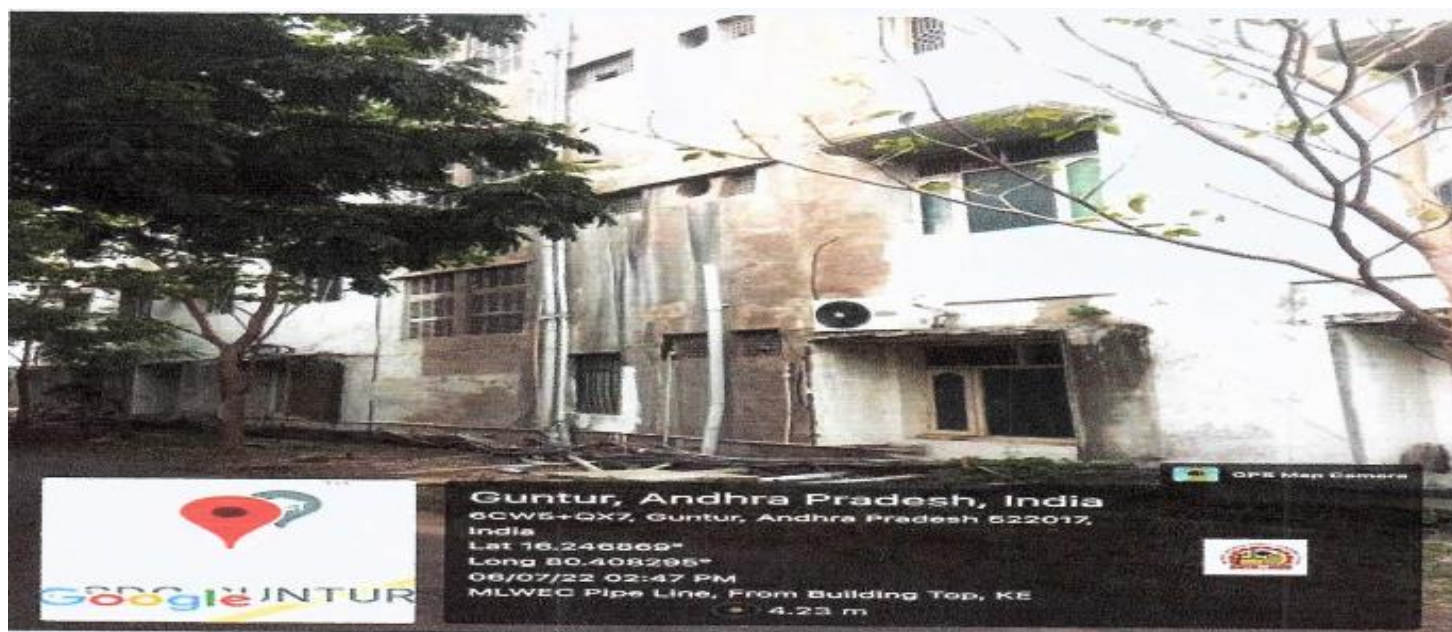


## 7.1.4 Water conservation facilities available in the institution

### Rain Water Harvesting



Percolation Pit



Pit for Rain Water Harvesting in the college campus

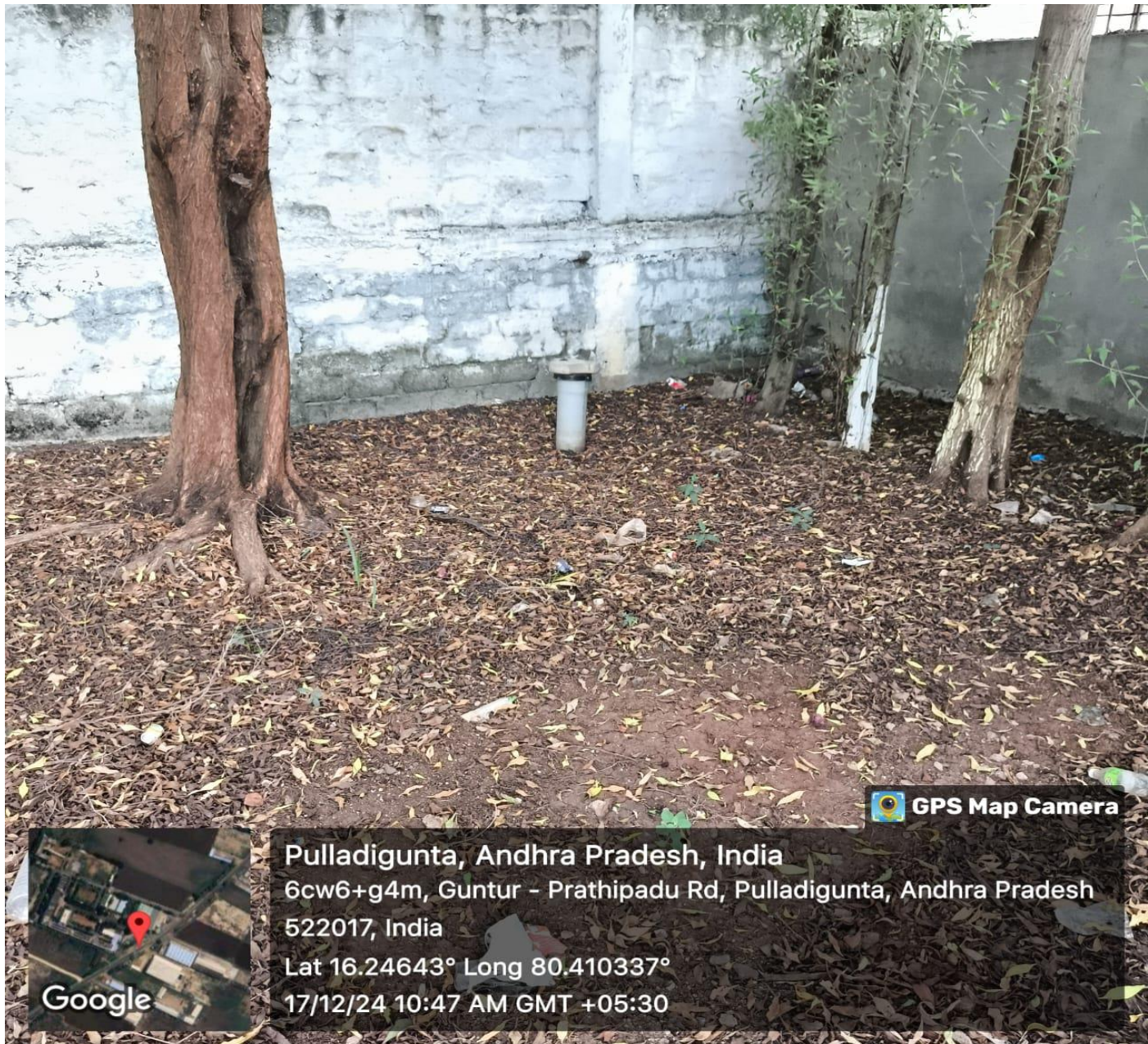
  
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GPS Map Camera

Pulladigunta, Andhra Pradesh, India  
6cw6+g4m, Guntur - Prathipadu Rd, Pulladigunta, Andhra Pradesh  
522017, India  
Lat 16.24643° Long 80.410337°  
17/12/24 10:47 AM GMT +05:30

Google

Bore well/ Open Well Recharge

  
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Open Well Recharge Meter Main

  
Principal

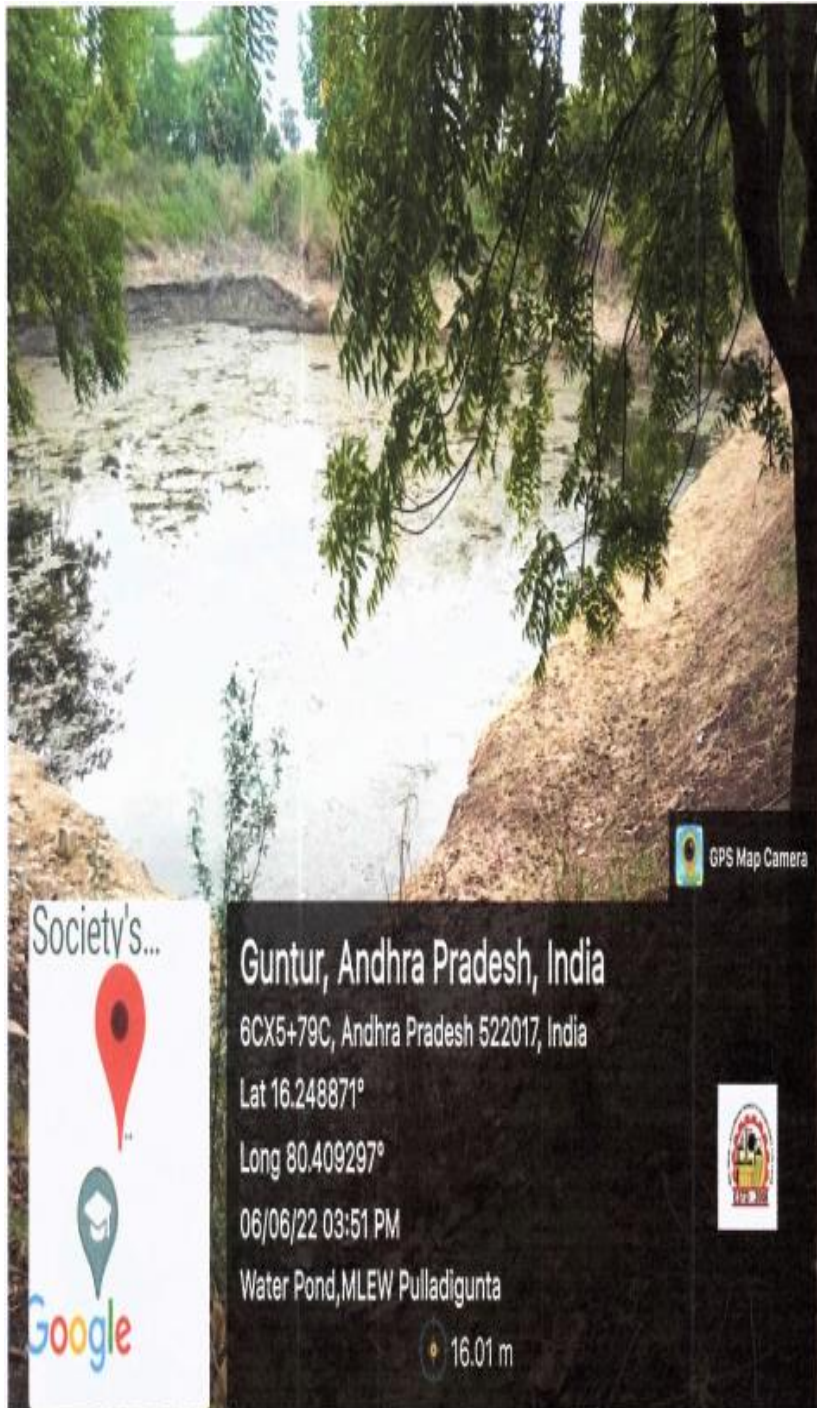
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Construction of Tanks and bund

  
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Pulladigunta, Andhra Pradesh, India  
6cw6+g4m, Guntur - Prathipadu Rd, Pulladigunta, Andhra Pradesh  
522017, India  
Lat 16.246329° Long 80.409965°  
17/12/24 10:49 AM GMT +05:30

Waste water Recycling STP



Pulladigunta, Andhra Pradesh, India  
6cw6+g4m, Guntur - Prathipadu Rd, Pulladigunta, Andhra Pradesh  
522017, India  
Lat 16.246115° Long 80.409992°  
17/12/24 10:52 AM GMT +05:30

Waste Water Recycling STP

  
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Maintenance of water bodies

  
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Distribution System of water in the campus

  
Principal

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WOMEN'S ENGINEERING COLLEGE  
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Green campus initiatives include:

1. Restricted entry of automobiles



Restricted entry of automobiles Sign Board In Campus Main Gate Notice Board



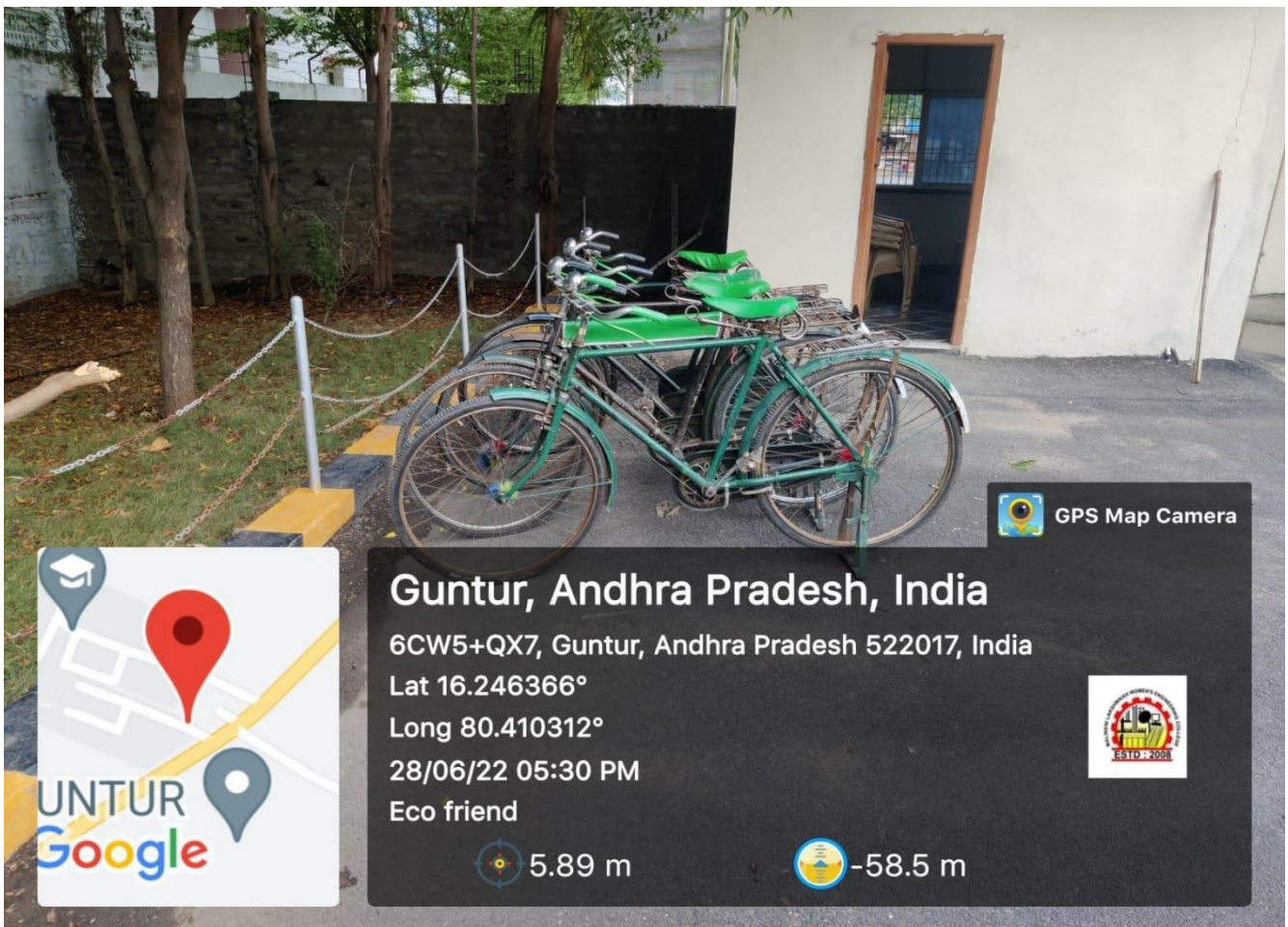
Restricted entry of automobiles Sign Board In Campus Main Gate Notice Board



## 2. Use of Bicycles/ Battery powered vehicles



Usage of Bicycles In the Campus by Students and Staff Members



Usage of Bicycles In the Campus by Students and Staff Members



### 3. Pedestrian Friendly pathways



Pedestrian Zone in the Campus Vehicles Restricted



Pedestrian Zone



#### 4. Ban on use of Plastic

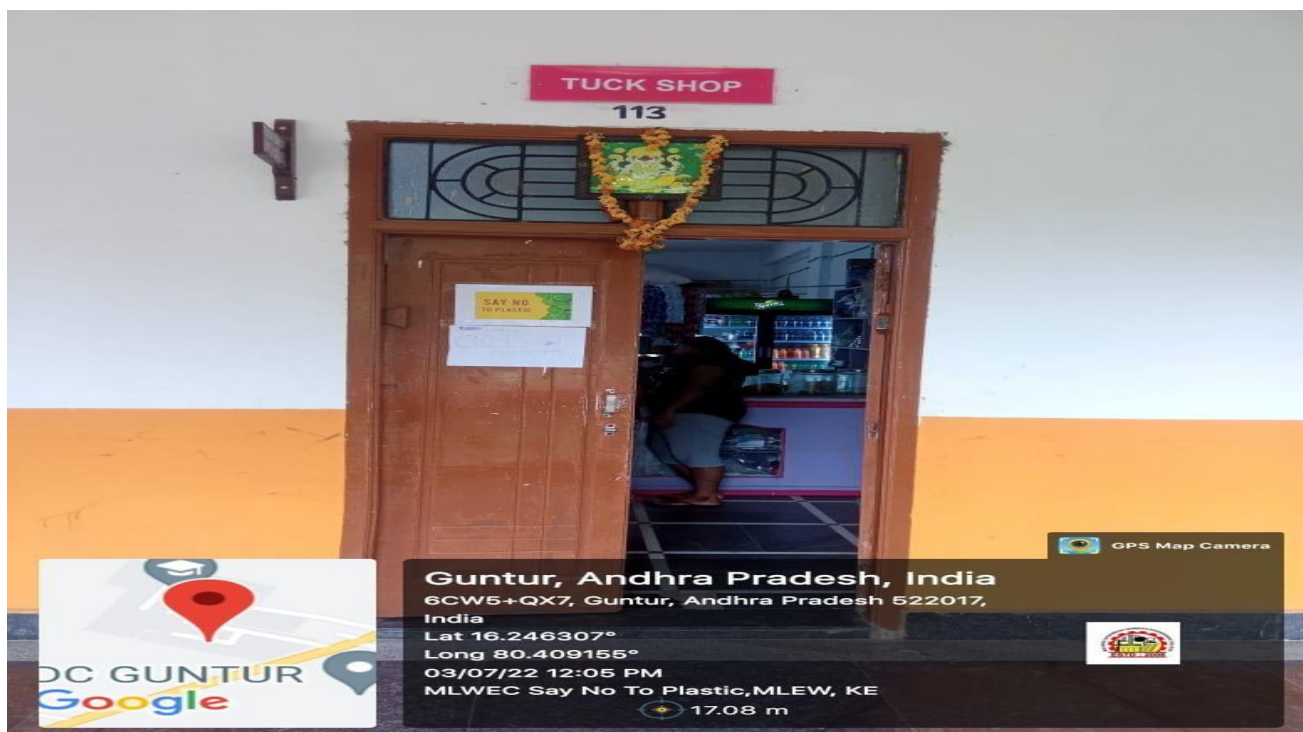


Slogans on Say No to Plastic in College Notice Board



Slogans on Say No to Plastic in College Notice board at Building Entrance





Slogans on Say No to Plastic in College Notice board at Tuck Shop



Slogans on Say No to Plastic in College Notice board at Cafeteria



## 5. landscaping with trees and plants



Landscaping with trees and plants in College Campus

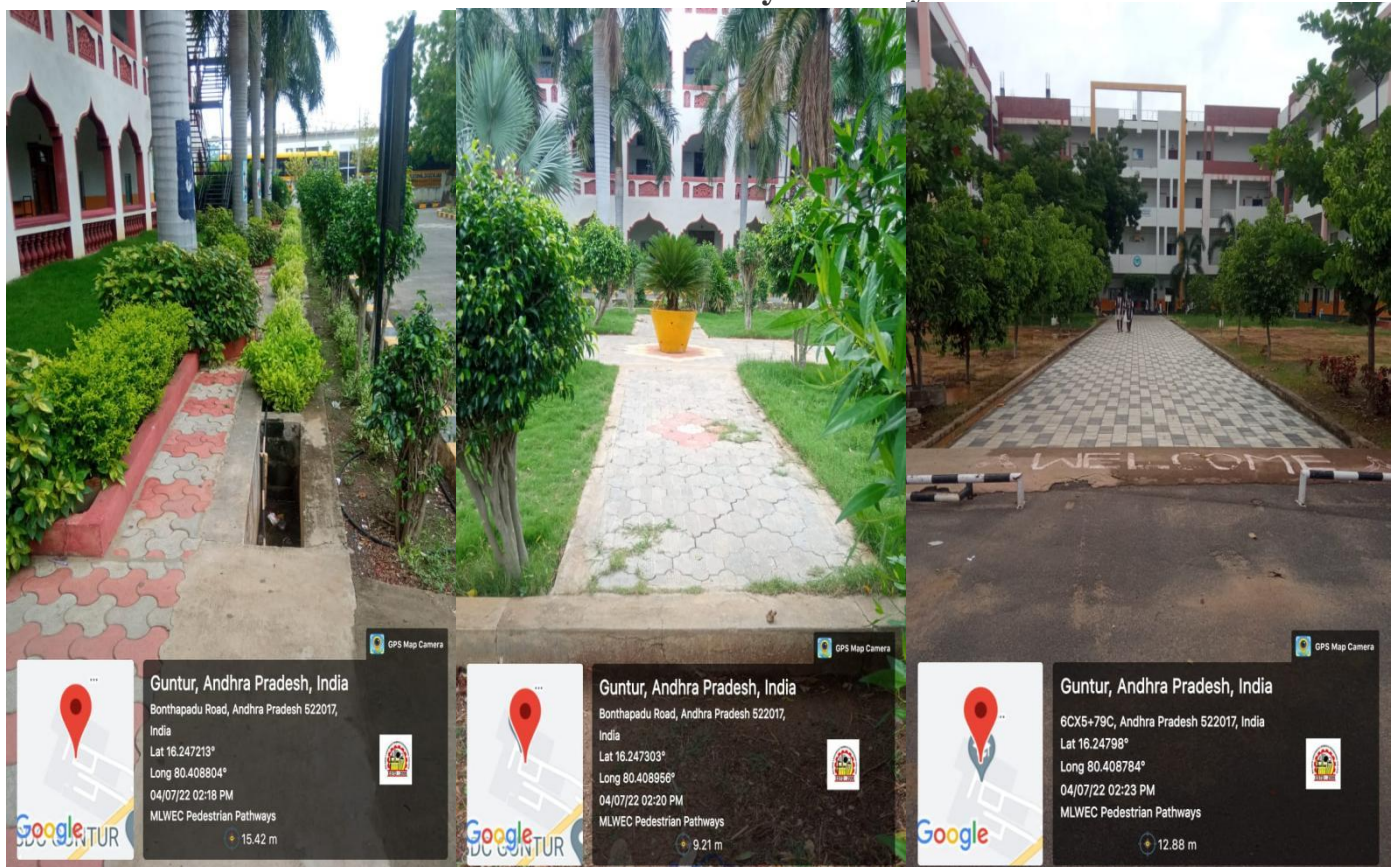


Landscaping with trees and plants





### Pedestrian Friendly Pathways







युवा कार्यक्रम  
एवं खेल मंत्रालय  
MINISTRY OF  
YOUTH AFFAIRS  
AND SPORTS



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[Type text]

**WORLD AIDS DAY  
(In the form of rally)  
MLWEC UNIT NO; 90214723**

**REPORT**

This programme was conducted by our NSS unit on 10<sup>th</sup> of December on having invited a woman doctor into our campus from HOPE WIN HOSPITALS who runs “Yuva Nari’s Health Care Organization”. Dr.Shama Sultana is the secretary of this organization. She was invited to this programme to given awareness to the young engineering students about AIDS and how socially, physically and emotionally damages a person. She gave some health precautions to all our volunteers as well as participated in campaign of slogans of AIDS awareness along with our volunteers in our adopted village.

Gallery:



Dr.D.Subba Rao  
Programme Officer  
id: [nssmalineniwomens@gmail.com](mailto:nssmalineniwomens@gmail.com)

Unit No: 90214723  
MLWEC, Pulladigunta, Guntur

PRINCIPAL  
Dr.J.Appa Rao Mail  
[principal\\_ke@yahoo.com](mailto:principal_ke@yahoo.com)



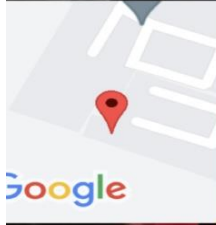


युवा कार्यक्रम  
एवं खेल मंत्रालय  
MINISTRY OF  
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AND SPORTS



[Type text]

[Type text]



**Guntur, Andhra Pradesh, India**  
Bonthapadu Road, Andhra Pradesh 522017, India  
Lat 16.246656°  
Long 80.408575°  
01/12/23 02:41 PM GMT +05:30  
Note : Malineni Lakshmaiah Women's Engineering College



**Guntur, Andhra Pradesh, India**  
6CW5+QX7, Guntur, Andhra Pradesh 522017, India  
Lat 16.246301°  
Long 80.410466°  
01/12/23 04:04 PM GMT +05:30  
Note : Malineni Lakshmaiah Women's Engineering College

### World AIDS Day Awareness Programme on 01/12/23

Dr.D.Subba Rao  
Programme Officer  
id: [nssmalineniwomens@gmail.com](mailto:nssmalineniwomens@gmail.com)

Unit No: 90214723  
MLWEC, Pulladigunta, Guntur

PRINCIPAL  
Dr.J.Appa Rao Mail  
[principal\\_ke@yahoo.com](mailto:principal_ke@yahoo.com)





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एवं खेल मंत्रालय  
MINISTRY OF  
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सत्यमेव जयते



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[Type text]



### World AIDS Day Awareness Programme on 01/12/23

Dr.D.Subba Rao  
Programme Officer  
id: [nssmalineniwomens@gmail.com](mailto:nssmalineniwomens@gmail.com)

Unit No: 90214723  
MLWEC, Pulladigunta, Guntur

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# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

Accredited by "NBA" & "NAAC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada  
Pulladigunta(V), Vatticherukuru(M), Guntur(Dt), A.P.



Not Me, But You



Ministry of Youth Affairs & Sports

## "Let communities lead"

1<sup>ST</sup> DECEMBER

# WORLD AIDS — DAY —

**Chief Guest**



**Dr. Shama Sultana**  
Chairwoman of Hope Win Hospitals

## NSS UNIT NO: 90214723

Dr.D.Subba Rao  
Programme Officer  
id: [nssmalineniwomens@gmail.com](mailto:nssmalineniwomens@gmail.com)

Unit No: 90214723  
MLWEC, Pulladigunta, Guntur

PRINCIPAL  
Dr.J.Appa Rao Mail  
[principal\\_ke@yahoo.com](mailto:principal_ke@yahoo.com)





MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE [Unit No: 90214723]

## International Yoga day 21-06-2024

An experienced woman trainer of Yoga, Aerobics and Meditation has been invited to this programme along with our college trainer named Mr.Kalyan Chakravarthi. The chief guest, Mrs. Kandimalla Swapna, a Yoga and Aerobic trainer, has conducted yoga and aerobic classes to our NSS volunteers for two hours from 7.00to 9.00 a.m. Our volunteer got learn some exercise for the welfare of their health and fitness in their day to day life.



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NSS UNIT NO: 90214723



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एवं खेल मंत्रालय  
MINISTRY OF  
YOUTH AFFAIRS  
AND SPORTS



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## International Day for the Elimination of Violence against Women

This is an out-reach programme done in the form of campaign and slogans in giving awareness to public towards woman protection. It's told that violence is a cruel act suggested by a promising lawyer named Sri. Edara Rama Rao, with his team of devisors, has spoken about the reasons or causes of violence against women in society. This team of legal advisors who are working in both 'Nirbhaya' and 'Disha' act cases to deal have been invited to this programme to give awareness to the first year students only, because, they need some social knowledge. Totally 500 students of I.B.Tech who are in the age of 17 -18 were benefitted from the programme.

### Gallery

**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE**  
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Pulladigunta(V), Vatticherukuru(M), Guntur(Dt), A.P.

Not Me, But You  
**NSS UNIT NO: 90214723**

International Day for the Elimination of  
**VIOLENCE AGAINST WOMEN**  
November 25<sup>th</sup>

*"Woman gives us Birth; Please, Stop Violence against her"*

An awareness programme on **Nirbhaya and Disha** Acts to the I.B.Tech students

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MINISTRY OF  
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**VIKASIT BHARAT@2047**  
**MLWEC UNIT NO; 90214723**  
**11-12-2023**

This programme has been organised by our Principal as he got instructions from the office of Higher education. I, being the programme officer of this unit followed the instructions of our Head of the institution for gathering III and IV year students, who are nearly 800 members having the right of vote, were gathered in our common seminar hall to listen to the Prime Minister's speech for two hours. This programme helped our young engineering students to know about the status of India today and by 2047 in its development both in technically and financially. The students were motivated towards their contributions to our mother India pertaining to manpower and innovations. All the students understand the vision of India by 2047 as *Vikasit Bharat@ 2047*.

Gasllery:



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my GOV  
सर्वोपयोगी

## Ideas For The Vision VIKSIT BHARAT @2027

“ Today the goal of the country is  
Viksit Bharat, Sashakt Bharat!  
We cannot stop until this dream of a  
developed India is fulfilled.”  
-Narendra Modi, Prime Minister

**GPS Map Camera**

**Guntur, Andhra Pradesh, India**  
Bonthapadu Road, Andhra Pradesh 522017, India  
Lat 16.246863°  
Long 80.408408°  
11/12/23 10:30 AM GMT +05:30  
Note : Malineni Lakshmaiah Women's Engineering College

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AND SPORTS



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[Type text]



Guntur, Andhra Pradesh, India

Bonthapadu Road, Andhra Pradesh 522017, India

Lat 16.246854°

Long 80.408399°

11/12/23 10:32 AM GMT +05:30

Note : Malineni Lakshmaiah Women's Engineering College

**Vikasit Bharat@1947**

**an E-conference live programme of PM  
conducted from our NSS Unit on 11-12-23**

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**Election Commission of India's**  
**SVEEP programme to give awareness**  
**how to register vote through online App**

Our Vatticherukuru Mandal Revenue Officer, with all his employees, has conducted this programme for 5 days in our campus to apply vote to the students in the age above 17 and 18 years. Nearly 500 members of students who are staying in our college hostel have applied their votes through "voterhelpline app". Besides, students were given training how to deploy this app to apply vote to the public afresh or for modifications. In return some of the students guided other students to apply their vote in on-line. This programme was proposed by Election Commission of India – as SVEEP programme. All our NSS volunteers got knowledge to guide public.

Gallory:



**SVEEP programme conducted by Election Commission of India**

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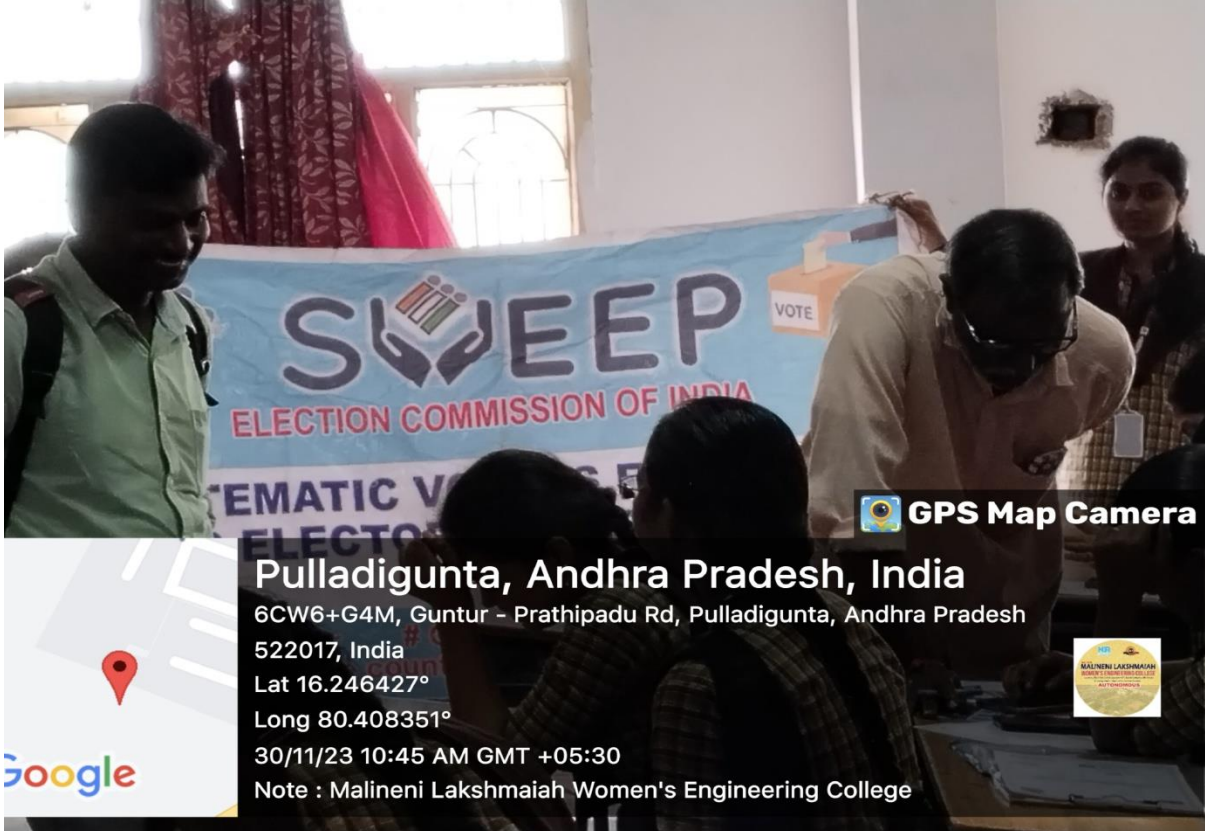
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GPS Map Camera

**Pulladigunta, Andhra Pradesh, India**

6CW6+G4M, Guntur - Prathipadu Rd, Pulladigunta, Andhra Pradesh

522017, India

Lat 16.246427°

Long 80.408351°

30/11/23 10:45 AM GMT +05:30

Note : Malineni Lakshmaiah Women's Engineering College



GPS Map Camera

**Guntur, Andhra Pradesh, India**

Bonthapadu Road, Andhra Pradesh 522017, India

Lat 16.246229°

Long 80.408361°

30/11/23 11:02 AM GMT +05:30

Note : Malineni Lakshmaiah Women's Engineering College

**SVEEP programme conducted by Election Commission of India**

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**SVEEP programme conducted by Election Commission of India**

**The above reports for the months of November & December, 2023 submitted by Programme officer to the Chairman of our NSS unit Number: 90214723**

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# SUSTAINABLE LIVING INC

## *Certificate of Completion*

This is to certify that

---

***MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE***

---

has successfully completed

Energy audit and Carbon foot print study

The study was completed by Sustainable Living Inc



Hiran Prashanth  
Environmental Sustainability Auditor  
Sustainable Living

*Issued by Sustainable Living Inc*

July 2024  
GA-01-24- MLWEC



# SUSTAINABLE LIVING INC

## *Certificate of Completion*

This is to certify that

---

***MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE***

---

has successfully completed

Environmental audit(Water conservation and  
waste management)

The study was completed by Sustainable Living Inc



**Hiran Prashanth**  
Environmental Sustainability Auditor  
Sustainable Living

*Issued by Sustainable Living Inc*

July 2024  
GA-02-24- MLWEC



# SUSTAINABLE LIVING INC

## *Certificate of Completion*

This is to certify that

---

***MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE***

---

has successfully completed

**Green landscape audit**

**The study was completed by Sustainable Living Inc**



**Hiran Prashanth**  
Environmental Sustainability Auditor  
Sustainable Living

*Issued by Sustainable Living Inc*

July 2024  
GA-03-24- MLWEC





MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE [Unit No: 90214723]

## World Environment Day 5<sup>th</sup> June, 2024

This programme has been started by our principal, Dr.J.Appa Rao and director of our organization, Dr.D.Sreenivasa Kumar by planting two biological plants outside of our college premises. Later, our NSS volunteers did some plantation and seedling process in and out of the premises. For the first time, they enjoyed how to seed. They did seedling beside the road way for one kilometre pertain to mango, neem, tamarind collected by our students. They were taught about importance of granary on the earth.



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NSS UNIT NO:  
90214723

Department of Science & Humanities



# WORLD ENVIRONMENT DAY

5<sup>th</sup> June, 2024



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MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE [Unit No: 90214723]

We Vote –We Lead

24-04-2024

This programme was conducted in the view of new voters who are going to vote for the first time. These young voters are our engineering students, who get awareness only an abecedarian knowledge of technology rather than voting system in Democracy. Therefore, to promote knowledge among these students, this programme was conducted to the five hundred young voters towards vote utilization in Democracy. They were given information on – 'What is vote?' and 'Why to vote'? The resource persons gave knowledge to the students about the consequences of 'note for vote' and they mobilize and inspire the students – 'vote as their fundamental right'. The programme became informative to the students in the view of social knowledge.

#### Gallery

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**NSS UNIT NO: 90214723**  
  
Not Me, But You



Join us for the Awareness Session on

## "WE VOTE - WE LEAD"

on 24th April'24, Wednesday

Venue: Seminar Hall, 1<sup>st</sup> Floor

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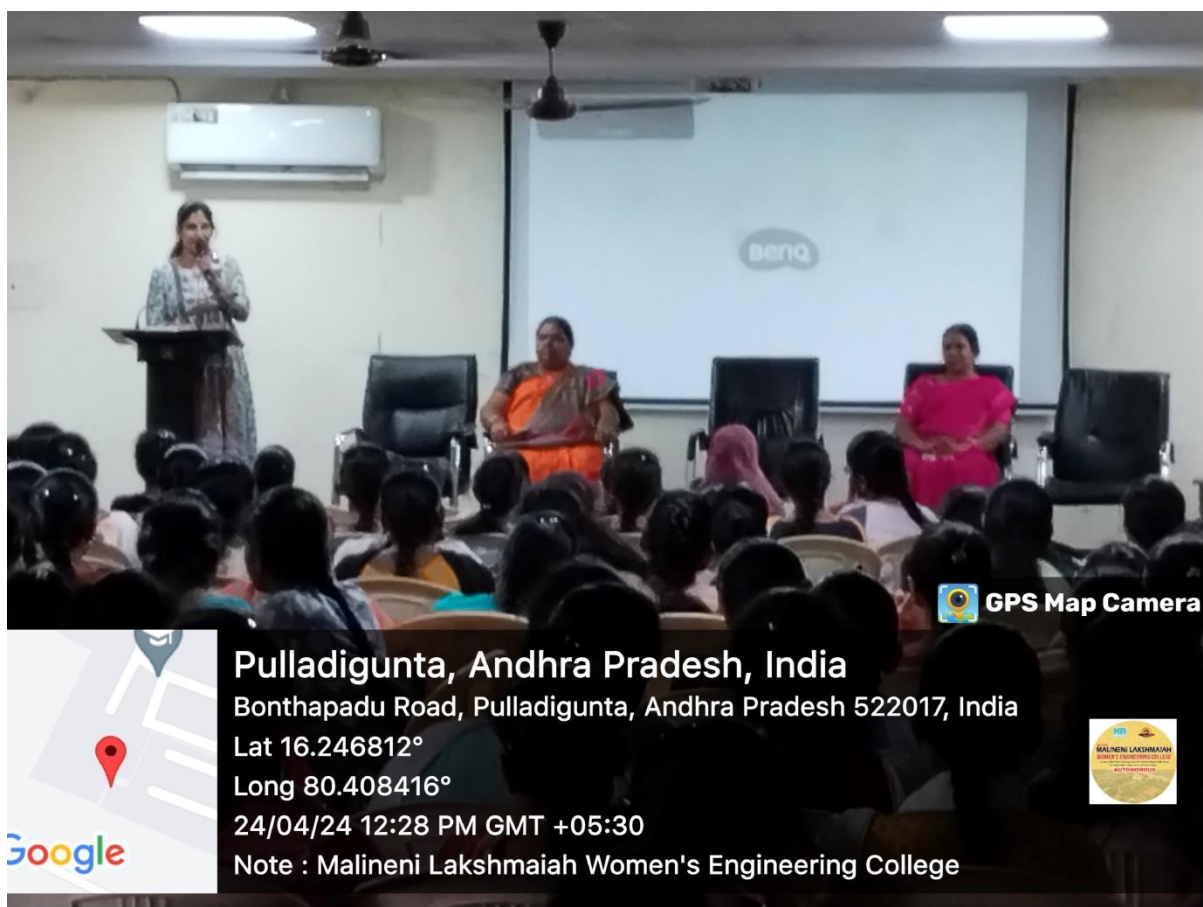
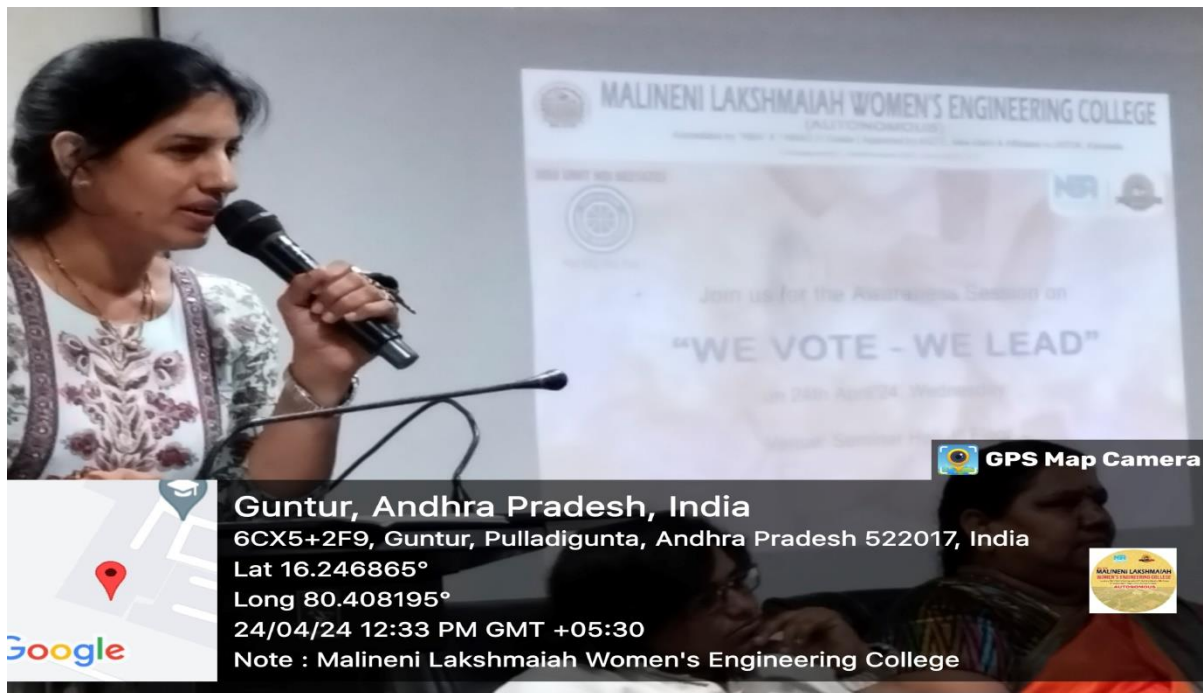
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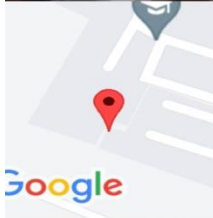
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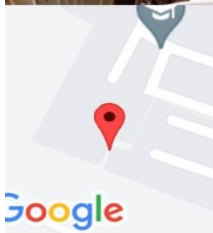




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Long 80.408416°  
24/04/24 12:28 PM GMT +05:30  
Note : Malineni Lakshmaiah Women's Engineering College



**Pulladigunta, Andhra Pradesh, India**  
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Note : Malineni Lakshmaiah Women's Engineering College



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



MLEW/ADMIN/GRC/2023/1

08/08/2023

## OFFICE ORDER

### **Sub: Establishment of student Grievance and Redressal Committee -Reg.**

\*\*\*

It is hereby informed that the student Grievance and Redressal Committee has been constituted for the academic year 2023-24 to monitor grievance of students relate to assessment victimization / attendance/ harassment by colleague students or by teachers etc..

S.NO	NAME	DESIGNATION	DEPT.	POSITION
1.	Dr. Jetti Appa Rao	Principal	S&H	Convener
2.	Mrs. P. Jahedunnisa	Assistant Professor	S&H	Coordinator
3.	Dr.D. Vijaya Saradhi	Professor & HOD	ECE	Member
5.	Dr. G.Ramaswamy	Professor & HOD	CSE	Member
6.	Dr.K.Sunitha	Professor & HOD	IT	Member
7.	Prof.N.Hari Krishna	Professor & HOD	DS	Member
8.	Dr.D.Ravikiran	Professor & HOD	AI&ML	Member
9.	Dr.N.Ch.Jaya Rao	Professor & HOD	AI & DS	Member
10.	Prof.P.Kalyan Chakravarthy	Professor & HOD	MBA	Member
11.	Prof.K.Uma Maheswara Rao	Professor & HOD	MCA	Member
12.	Dr. A.S.K.Chaitanya	Professor & HOD	S&H	Member
13.	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member
14.	Mrs.M.Pratyusha	Asst. Professor	IT	Member
15.	Dr. P.Sri Lakshmi	Professor	S&H	Member
16.	Mrs. K.Sarada	Asst. Professor	ECE	Member
17.	K.Kousalya 22KE1A05A9	Student	CSE	Member
18.	T.Srilakshmi 22KE1A05A3	Student	CSE	Member
19.	M. Sathvika, 22KE1A1250	Student	IT	Member
20.	L. Anitha, 22KE1A1258	Student	IT	Member
21.	K. Vanaja ,22KE1A0462	Student	ECE	Member
22.	K. Divya 22KE1A0455	Student	ECE	Member



23.	S. Saisreeja, 22KE1A4495	Student	DS	Member
24.	V. Harshini, 22KE1A44A4	Student	DS	Member
25.	A. Sahithi, 22KE1A4201	Student	AI & ML	Member
26.	T. Surekha, 22KE1A4250	Student	AI & ML	Member
27.	V. Jahnvi Lakshmi 22KE1A5457	Student	AI & DS	Member
28.	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member
29.	P. Navya Shobha, 23KE1E0018	Student	MBA	Member
30.	K. Maheswari, 23KE1E0016	Student	MBA	Member
31.	N. Kalyani, 23KE1F0068	Student	MCA	Member
32.	K. Srilekha, 23KE1F0048	Student	MCA	Member
33.	Y.SriAnjali 23KE1A12D2	Student	S&H	Member
34.	Sk.Muskan 23KE1A12A8	Student	S&H	Member

Copy to:

1. Chairman
2. All members concerned
3. All HODs
4. Admin office
5. All Notice Boards
6. To read in all class rooms
7. Exam cell/PD/Library

  
PRINCIPAL

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.



## **FUNCTIONS OF THE STUDENT GRIEVANCE & REDRESSAL COMMITTEE**

1. To solve the students grievance this may relate to the assessment victimization / attendance / harassment by colleague students or by teachers etc.
2. To look into issues related to the faculty arising out of their employment
3. Time bound response to address the grievance brought to the committee notice
4. To monitor status and progress of the grievance redressal and shall furnish the report on the status of the grievance redressal to the Director giving its recommendations.

## **MANAGEMENT OF THE COMMITTEE**

### **A. COMMITTEE COMPOSITION**

The composition of committee comprises of

1. Principal/Director is the convener of the Committee
2. One Senior head of the department as coordinator for Grievance & Redressal Committee
3. One senior faculty members and two students from all departments will be the members for the committee.

### **B. COMMITTEE MEMBERS**

As mentioned in the circular

### **C. ROLES AND RESPONSIBILITIES**

1. Normally the Grievance & Redressal Cell will meet three times in a semester. But if necessity arises because of the immediate actions to be taken depending on the nature of the grievance, the Grievance & Redressal Cell will meet at once and take necessary steps to redress the grievances.
2. If the grievances are pertaining to the decision of the management, the committee will submit a report to the management with its remarks or recommendations.

  
PRINCIPAL

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MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADICINTA, GUNTUR-522017.





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

(Accredited by "NBA" & NACC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref: MLEW/GRC./2023-24

Date : 04-12-2023

## CIRCULAR

All the concerned Grievance Redressal committee members are herewith informed to attend the meeting going to be held on 5th December, 2023 @ 2:30 p.m at Principal Chamber

### **Agenda of the Meeting:**

- To discuss on the grievances receive
- Planning and strategy for grievance management and resolution.

All committee members are requested to attend the meeting and ensure timely resolution of grievances.

Your cooperation is highly appreciated.

**Coordinator**

*P. Jahedunnisa*  
(Mrs. P. Jahedunnisa)

CC to:

To all members of the Grievance Redressal Committee

*J. Apparao*  
**Principal**

(Dr. J.Apparao)

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.





# MALINENI LAKSHMAIAH

## WOMEN'S ENGINEERING COLLEGE

(AUTONOMOUS)

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur - 522 017 A.P.



Ref: MLEW/GRC./2023-24

Date : 05-12-2023

### Grievance Redressal Committee Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 2.30 PM on 05-12-2023 in the Principal chamber:

S.NO	NAME	DESIGNATION	DEPT.	POSITION	
1.	Dr. Jetti Appa Rao	Principal	S&H	Convener	T. Appa Rao
2.	Mrs. P. Jahedunnisa	Assistant Professor	S&H	Coordinator	P. Jahedunnisa
3.	Dr.D. Vijaya Saradhi	Professor & HOD	ECE	Member	D. Vijaya Saradhi
5.	Dr. G.Ramaswamy	Professor & HOD	CSE	Member	G. Ramaswamy
6.	Dr.K.Sunitha	Professor & HOD	IT	Member	K. Sunitha
7.	Prof.N.Hari Krishna	Professor & HOD	DS	Member	N. Hari Krishna
8.	Dr.D.Ravikiran	Professor & HOD	AI&ML	Member	D. Ravikiran
9.	Dr.N.Ch.Jaya Rao	Professor & HOD	AI & DS	Member	N. Ch. Jaya Rao
10.	Prof.P.Kalyan Chakravarthy	Professor & HOD	MBA	Member	P. Kalyan Chakravarthy
11.	Prof.K.Uma Maheswara Rao	Professor & HOD	MCA	Member	K. Uma Maheswara Rao
12.	Dr. A.S.K.Chaitanya	Professor & HOD	S&H	Member	A. S. K. Chaitanya
13.	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member	K. M. L. Priyanka
14.	Mrs.M.Pratyusha	Asst. Professor	IT	Member	M. Pratyusha
15.	Dr. P.Sri Lakshmi	Professor	S&H	Member	P. Sri Lakshmi
16.	Mrs. K.Sarada	Asst. Professor	ECE	Member	K. Sarada
17.	K.Kousalya 22KE1A05A9	Student	CSE	Member	K. Kousalya
18.	T.Srilakshmi 22KE1A05A3	Student	CSE	Member	T. Srilakshmi
19.	M. Sathvika, 22KE1A1250	Student	IT	Member	M. Sathvika
20.	L. Anitha, 22KE1A1258	Student	IT	Member	L. Anitha
21.	K. Vanaja ,22KE1A0462	Student	ECE	Member	K. Vanaja
22.	K. Divya 22KE1A0455	Student	ECE	Member	K. Divya
23.	S. Saisreeja, 22KE1A4495	Student	DS	Member	S. Saisreeja
24.	V. Harshini, 22KE1A44A4	Student	DS	Member	V. Harshini



25.	A. Sahithi, 22KE1A4201	Student	AI & ML	Member	A. Sahithi
26.	T. Surekha, 22KE1A4250	Student	AI & ML	Member	T. Surekha
27.	V. Jahn timer Lakshmi 22KE1A5457	Student	AI & DS	Member	V. Jahn timer Lakshmi
28.	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member	V. Vasanthi
29.	P. Navya Shobha, 23KE1E0018	Student	MBA	Member	P. Navya Shobha
30.	K. Maheswari, 23KE1E0016	Student	MBA	Member	K. Maheswari
31.	N. Kalyani, 23KE1F0068	Student	MCA	Member	N. Kalyani
32.	K. Srilekha, 23KE1F0048	Student	MCA	Member	K. Srilekha
33.	Y. SriAnjali 23KE1A12D2	Student	S&H	Member	Y. SriAnjali
34.	Sk. Muskan 23KE1A12A8	Student	S&H	Member	Sk. Muskan





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

(Accredited by "NBA" & NAAC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/GRC/23-24

Date: 05-12-2023

## Minutes of Grievance Redressal Committee Meeting

### Discussion Points and Decisions:

#### Student Complaints:

- Several students expressed dissatisfaction with the current hostel facilities, citing issues such as insufficient furniture, poor ventilation, and lack of proper maintenance.
- Complaints were also raised regarding hygiene in common areas, washrooms, and the mess.

#### Current challenges:

- The warden highlighted budgetary and logistical constraints impacting the timely resolution of these issues.
- Delays in maintenance due to vendor shortages were noted.

#### Suggestions from students:

- Immediate repairs for broken furniture and plumbing issues.
- Installation of additional fans and improvement in ventilation.
- A regular cleaning schedule to maintain hygiene.

#### Action Plan:

- A detailed inspection of all hostel rooms to assess repair needs will be conducted within a week.
- Hiring additional cleaning staff to improve sanitation standards.

**Coordinator**

(Ms. P. Jahedunnisa)

  
**Principal**

(Dr. J.Apparao)

CC to:

To all members of the Grievance Redressal Committee

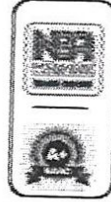
PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

(Accredited by "NEA" & NACC A+ Grade) Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Palladigutta (Vid), Yaticheruvu (M), Prathipadu Road, Guntur - 522 017 A.P.



MLEW/ADMIN/GRC/2024/1

01/08/2024

## OFFICE ORDER

**Sub: Establishment of student Grievance and Redressal Committee -Reg.**

\*\*\*

It is hereby informed that the student Grievance and Redressal Committee has been constituted for the academic year 2024-25 to monitor grievance of students relate to assessment victimization / attendance/ harassment by colleague students or by teachers etc..

S.NO	NAME	DESIGNATION	DEPT.	POSITION
1.	Dr. Jetti Appa Rao	Principal	S&H	Convener
2.	Mrs. P. Jahedunnisa	Assistant Professor, S&H	S&H	Coordinator
3.	Dr.D. Vijaya Saradhi	Professor & HOD	ECE	Member
4.	Dr. G.Ramaswamy	Professor & HOD	CSE	Member
5.	Dr.K.Sunitha	Professor & HOD	IT	Member
6.	Prof.N.Hari Krishna	Professor & HOD	DS	Member
7.	Dr.D.Ravikiran	Professor & HOD	AI&ML	Member
8.	Dr.N.Ch.Jaya Rao	Professor & HOD	AI & DS	Member
9.	Prof.P.Kalyan Chakravarthy	Professor & HOD	MBA	Member
10.	Prof.K.Uma Maheswara Rao	Professor & HOD	MCA	Member
11.	Dr. A.S.K.Chaitanya	Professor & HOD	S&H	Member
12.	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member
13.	Mrs.M.Pratyusha	Asst. Professor	IT	Member
14.	Dr. P.Sri Lakshmi	Professor	S&H	Member
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21.	K. Divya 22KE1A0455	Student	ECE	Member
22.	S. Saisreeja, 22KE1A4495	Student	DS	Member
23.	V. Harshini, 22KE1A44A4	Student	DS	Member
24.	A. Sahithi, 22KE1A4201	Student	AI & ML	Member



25.	T. Surekha, 22KE1A4250	Student	AI & ML	Member
26.	V. Jahnvi Lakshmi 22KE1A5457	Student	AI & DS	Member
27.	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member
28.	T. Vasundare, 24K1E0075	Student	MBA	Member
29.	K. Hemalatha, 24KE1E0032	Student	MBA	Member
30.	Sk. Rizwana, 24KE1F00A6	Student	MCA	Member
31.	J. Tejaswi, 24KE1F0036	Student	MCA	Member
32.	Gali Harika, 24KE1A0586	Student	S&H	Member
33.	Ch. Harshini, 24KE1A552	Student	S&H	Member

Copy to:

1. Chairman
2. All members concerned
3. All HODs
4. Admin office
5. All Notice Boards
6. To read in all class rooms
7. Exam cell/PD/Library



PRINCIPAL

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MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.



## **FUNCTIONS OF THE STUDENT GRIEVANCE & REDRESSAL COMMITTEE**

1. To solve the students grievance this may relate to the assessment victimization / attendance / harassment by colleague students or by teachers etc.
2. To look into issues related to the faculty arising out of their employment
3. Time bound response to address the grievance brought to the committee notice
4. To monitor status and progress of the grievance redressal and shall furnish the report on the status of the grievance redressal to the Director giving its recommendations.

## **MANAGEMENT OF THE COMMITTEE**

### **A. COMMITTEE COMPOSITION**

The composition of committee comprises of

1. Principal/Director is the convener of the Committee
2. One Senior head of the department as coordinator for Grievance & Redressal Committee
3. One senior faculty members and two students from all departments will be the members for the committee.

### **B. COMMITTEE MEMBERS**

As mentioned in the circular

### **C. ROLES AND RESPONSIBILITIES**

1. Normally the Grievance & Redressal Cell will meet three times in a semester. But if necessity arises because of the immediate actions to be taken depending on the nature of the grievance, the Grievance & Redressal Cell will meet at once and take necessary steps to redress the grievances.
2. If the grievances are pertaining to the decision of the management, the committee will submit a report to the management with its remarks or recommendations.

  
PRINCIPAL

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
DILLADIGUNTA, GUNTUR-522017.





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

(Accredited by "NBA" & NACC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref: MLEW/GRC./2024-25

Date : 28-10-2024

## CIRCULAR

This is to inform all concerned that the next meeting of the **Grievance Redressal Committee (GRC)** will be held on 29<sup>th</sup> October, 2024 @ 1:30 p.m at Principal Chamber

### **Agenda of the Meeting:**

1. Review of grievances received
2. Discussion and identification of underlying issues.
3. Planning and strategy for grievance management and resolution.
4. Any other matters with the permission of the Chair.

All committee members are requested to attend the meeting and ensure timely resolution of grievances.

Your cooperation is highly appreciated.

**Coordinator**

*P. Jahedunnisa*  
(Mrs. P. Jahedunnisa)

CC to:

To all members of the Grievance Redressal Committee

*J. Apparao*  
**Principal**

(Dr. J.Apparao)  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**(AUTONOMOUS)**  
**PULLADIGUNTA, GUNTUR-522017.**





# MALINENI LAKSHMAIAH

## WOMEN'S ENGINEERING COLLEGE

(AUTONOMOUS)

(Accredited by "NBA" & NACC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref: MLEW/GRC./2024-25

Date : 29-10-2024

### Grievance Redressal Cell Meeting Attendance

The following members of the Grievance Redressal Cell have attended the meeting at 1.30 PM on 29-10-2024 in the Principal chamber:

S.NO	NAME	DESIGNATION	DEPT.	POSITION	
1.	Dr. Jetti Appa Rao	Principal	S&H	Convener	T. Anand
2.	Mrs. P. Jahedunnisa	Assistant Professor	S&H	Coordinator	P. Jahedunnisa
3.	Dr.D. Vijaya Saradhi	Professor & HOD	ECE	Member	Dr. D. Vijaya Saradhi
4.	Dr. G.Ramaswamy	Professor & HOD	CSE	Member	Dr. G. Ramaswamy
5.	Dr.K.Sunitha	Professor & HOD	IT	Member	Dr. K. Sunitha
6.	Prof.N.Hari Krishna	Professor & HOD	DS	Member	Prof. N. Hari Krishna
7.	Dr.D.Ravikiran	Professor & HOD	AI&ML	Member	Dr. D. Ravikiran
8.	Dr.N.Ch.Jaya Rao	Professor & HOD	AI & DS	Member	Dr. N. Ch. Jaya Rao
09.	Prof.P.Kalyan Chakravarthy	Professor & HOD	MBA	Member	Prof. P. Kalyan Chakravarthy
10.	Prof.K.Uma Maheswara Rao	Professor & HOD	MCA	Member	Prof. K. Uma Maheswara Rao
11.	Dr. A.S.K.Chaitanya	Professor & HOD	S&H	Member	Dr. A. S. K. Chaitanya
12.	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member	Mrs. K. M. L. Priyanka
13.	Mrs.M.Pratyusha	Asst. Professor	IT	Member	Mrs. M. Pratyusha
14.	Dr. P.Sri Lakshmi	Professor	S&H	Member	Dr. P. Sri Lakshmi
15.	Mrs. K.Sarada	Asst. Professor	ECE	Member	Mrs. K. Sarada
16.	K.Kousalya 22KE1A05A9	Student	CSE	Member	K. Kousalya
17.	T.Srilakshmi 22KE1A05A3	Student	CSE	Member	T. Srilakshmi
18.	Y.SriAnjali 23KE1A12D2	Student	IT	Member	Y. Sri Anjali
19.	Sk.Muskan 23KE1A12A8	Student	IT	Member	Sk. Muskan
20.	K. Vanaja ,22KE1A0462	Student	ECE	Member	K. Vanaja
21.	K. Divya 22KE1A0455	Student	ECE	Member	K. Divya
22.	S. Saisreeja, 22KE1A4495	Student	DS	Member	S. Saisreeja
23.	V. Harshini, 22KE1A44A4	Student	DS	Member	V. Harshini
24.	A. Sahithi, 22KE1A4201	Student	AI & ML	Member	A. Sahithi
25.	T. Surekha, 22KE1A4250	Student	AI & ML	Member	T. Surekha



26.	V. Jahnavi Lakshmi 22KE1A5457	Student	AI & DS	Member	V. Jahnavi Lakshmi
27.	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member	V. Vasanthi
28.	T. Vasundare, 24K1E0075	Student	MBA	Member	T. Vasundare
29.	K. Hemalatha, 24KE1E0032	Student	MBA	Member	K. Hemalatha
30.	Sk. Rizwana, 24KE1F00A6	Student	MCA	Member	Sk. Rizwana
31.	J. Tejaswi, 24KE1F0036	Student	MCA	Member	J. Tejaswi
32.	Gali Harika, 24KE1A0586	Student	S&H	Member	G. Harika
33.	Ch. Harshini, 24KE1A552	Student	S&H	Member	Ch. Harshini





# MALINENI LAKSHMAIAH

## WOMEN'S ENGINEERING COLLEGE

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/GRC/24-25

Date: 29-10-2024

### Minutes of Grievance Redressal Committee Meeting

#### **Discussion Points and Decisions:**

##### Review of the grievance regarding poorly maintained bathrooms and toilets:

- The grievance, submitted by , was reviewed in detail.
- Specific complaints included: Broken fixtures (taps, flush systems, etc.), Foul odor due to irregular cleaning

##### Discussion and identification of underlying issues:

- Irregular cleaning schedule was identified as a major problem.
- Insufficient cleaning staff for the college premises.
- Poor quality or non-functioning maintenance equipment.
- Delayed response to maintenance requests.

##### Resolution strategies and immediate actions:

- It was decided to hire additional cleaning staff (Out sourcing staff from SAMTUSTA) to improve the cleaning frequency.
- An immediate inspection of all bathrooms and toilets will be conducted to assess repair needs.
- Necessary repairs and replacements (e.g., taps, flush systems) to be carried out by within two weeks.

##### Planning for long-term maintenance:

- A weekly maintenance and cleaning schedule will be implemented and monitored by Mr. Sunil(Manager, Samtusta)
- Feedback from students and staff will be gathered regularly through a suggestion box or digital feedback mechanism.
- Budget for maintenance and cleaning supplies will be reviewed and increased if necessary.

##### Any other matters with the permission of the Chair:

- Members discussed setting up an awareness campaign to encourage students to maintain hygiene in shared spaces.

**Coordinator**

(P. Jahedunnisa)

**Principal**

(Dr. J. Apparao)

CC to:

To all members of the Grievance Redressal Committee

**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**(AUTONOMOUS)**  
**PULLADIGUNTA, GUNTUR-522017.**





# MALINENI LAKSHMAIAH

## WOMEN'S ENGINEERING COLLEGE

(AUTONOMOUS)

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur - 522 017 A.P.



MLEW/ADMN/ICC/2023

Date: 08-08-2023

### OFFICE ORDER

#### **Sub: Constitution of Internal Complaints Committee (ICC)-Reg.**

\*\*\*

In pursuance of UGC ( Prevention, prohibition and Redressal of sexual harassment of women employees and students in higher education institutions) Regulations, 2015 read with sexual harassment or women at workplace ( Prevention, prohibition and Redressal) Act 2013, Office order No D.O.No.F.91-9/2015 (GS/MHRD) Dated 05-07-2016. Internal Complaints Committee (ICC) is constituted as under to deal with the complaints relating to sexual harassment at work place. The ICC comprises of the following members.

S.NO	NAME	DESIGNATION	DEPT.	POSITION
1	Dr. P.Sri Lakshmi	Professor	S&H	Presiding Officer
2	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member
3	Mrs.M.Prathyusha	Asst. Professor	IT	Member
4	Mrs. K.Sarada	Asst. Professor	ECE	Member
5	Mrs.K.Krishna Veni	Office Asst.	Office	Member
6	Mrs.Y.Naga Jyothi	Office Asst.	Office	Member
7	K.Kousalya 22KE1A05A9	Student	CSE	Member
8	T.Srilakshmi 22KE1A05A3	Student	CSE	Member
9	M. Sathvika, 22KE1A1250	Student	IT	Member
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11	K. Vanaja ,22KE1A0462	Student	ECE	Member
12	K. Divya 22KE1A0455	Student	ECE	Member
13	S. Saisreeja, 22KE1A4495	Student	DS	Member
14	V. Harshini, 22KE1A44A4	Student	DS	Member
15	A. Sahithi, 22KE1A4201	Student	AI & ML	Member




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23	Y.SriAnjali 23KE1A12D2	Student	S&H	Member
24	Sk.Muskan 23KE1A12A8	Student	S&H	Member

If any female employee or female student face any harassment can send an email to  
principal\_ke@yahoo.com

Copy to:

1. Chairman
2. All members concerned
3. All HODs
4. Admin office
5. All Notice Boards
6. To read in all class rooms
7. Exam cell
8. PD/Library

  
**PRINCIPAL**  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**(AUTONOMOUS)**  
**PULLADIGUNTA, GUNTUR-522017.**



### **FUNCTIONS OF THE CELL**

1. To develop a policy against sexual Harassment women at the Institute.
2. To promote social psychological environment to raise awareness sexual harassment in its various forms.
3. Create an environment for gender equality.
4. Provide a platform to know their rights.
5. Setting up the mechanism to addressing grievance.
6. Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment.
7. Ensure prohibition of retaliation or adverse action against a covered individual because the employed or the student is engaged in protected activity.

### **OBJECTIVES OF THE COMMITTEE:**

1. Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters
2. The committee will follow relevant Acts, Rules of Governments of India and Court Order etc as applicable from time to time
3. To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students and other employees.

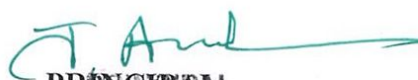
The committee is requested to function and its deliberations as per the provisions contained in the above referred Act and any other rules/amendments to the act notified from time to time.

### **MANAGEMENT OF THE CELL**

#### **A. COMMITTEE COMPOSITION**

The composition of committee comprises of

1. Senior faculty acts as a Coordinator of cell.
2. One faculty from the each department act as a member of cell.
3. Two students from each branch as a member of the cell

  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**(AUTONOMOUS)**  
**PULLADIGUNTA, GUNTUR-522017.**





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

(Accredited by "NBA" & NACC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/23-24 /ICC

Date: 12-03-2024

## CIRCULAR

It is hereby informed that a meeting of the Internal Complaints Committee (ICC) will be convened **today, 13th March 2024, at 2:30 PM in the Principal Chamber.**

All members of the ICC are requested to attend the meeting without fail.

### **Agenda:**

1. Discussion on complaints regarding sexual harassment.
2. Planning awareness programs and workshops for students and staff.
3. Discussion on enhancing the confidentiality and accessibility of the ICC process.

*P. Srilakshmi*

**Presiding Officer, ICC**

**(Dr.P.Srilakshmi)**

*J. Apparao*  
**Principal**

**(Dr. J.Apparao)**

**PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.**

Copy to:

1. Principal, MLWEC
2. Committee members





# MALINENI LAKSHMAIAH

## WOMEN'S ENGINEERING COLLEGE

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Date : 13-03-2024

### Internal Complaints Committee Meeting Attendance

The following members of the ICC have attended the meeting at 2.30 PM on 13-03-2024 in the Principal chamber:

S.NO	NAME	DESIGNATION	DEPT.	POSITION	SIGN
1	Dr. P.Sri Lakshmi	Professor	S&H	Presiding Officer	
2	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member	
3	Mrs.M.Prathyusha	Asst. Professor	IT	Member	
4	Mrs. K.Sarada	Asst. Professor	ECE	Member	
5	Mrs.K.Krishna Veni	Office Asst.	Office	Member	
6	Mrs. Y.Naga Jyothi	Office Asst.	Office	Member	
7	K.Kousalya 22KE1A05A9	Student	CSE	Member	
8	T.Srilakshmi 22KE1A05A3	Student	CSE	Member	
9	M. Sathvika, 22KE1A1250	Student	IT	Member	
10	L. Anitha, 22KE1A1258	Student	IT	Member	
11	K. Vanaja ,22KE1A0462	Student	ECE	Member	
12	K. Divya 22KE1A0455	Student	ECE	Member	
13	S. Saisreeja, 22KE1A4495	Student	DS	Member	
14	V. Harshini, 22KE1A44A4	Student	DS	Member	
15	A. Sahithi, 22KE1A4201	Student	AI & ML	Member	
16	T. Surekha, 22KE1A4250	Student	AI & ML	Member	
17	V. Jahnavi Lakshmi 22KE1A5457	Student	AI & DS	Member	



18	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member	V. Vasanthi
19	P. Navya Shobha, 23KE1E0018	Student	MBA	Member	P. Navya Shobha
20	K. Maheswari, 23KE1E0016	Student	MBA	Member	M. Maheswari
21	N. Kalyani, 23KE1F0068	Student	MCA	Member	N. Kalyani
22	K. Srilekha, 23KE1F0048	Student	MCA	Member	K. Srilekha
23	Y. SriAnjali 23KE1A12D2	Student	S&H	Member	Y. SriAnjali
24	Sk. Muskan 23KE1A12A8	Student	S&H	Member	Sk. Muskan

*P. Srilakshmi*  
**Presiding Officer, ICC**  
**(Dr. P. Srilakshmi)**

*J. Apparao*  
**Principal**  
**(Dr. J. Apparao)**

**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
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**PULLADIGUNTA, GUNTUR-522017.**

Copy to:

1. Principal, MLWEC
2. Committee members





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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/23-24 /ICC

Date: 13-03-2024

## Minutes of the Meeting

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 13-03-2024 at 2.30 pm.

### **Proceedings:**

1. **Discussion on Complaints Regarding Sexual Harassment:**
  - No complaints regarding sexual harassment are received.
2. **Planning Awareness Programs and Workshops:**
  - It was proposed to conduct an awareness workshop on "Prevention of Sexual Harassment (POSH)" for students and staff.
  - A poster campaign and a webinar were also suggested to reach a wider audience.
3. **Suggestions for Improving the Grievance Redressal Mechanism:**
  - Members recommended setting up an anonymous complaint portal to make the process more accessible.
  - Periodic training sessions for ICC members on handling grievances were also suggested.
4. **Discussion on Confidentiality and Accessibility:**
  - It was decided to create a secure and private drop-box for written complaints.

*P. Srilakshmi*

Presiding Officer, ICC

(Dr.P.Srilakshmi)

*T. Apparao*

Principal

(Dr. J.Apparao)

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.

Copy to:

1. Principal, MLWEC
2. Committee members



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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



MLEW/ADMN/ICC/2024

Date: 01-08-2024

## OFFICE ORDER

### **Sub: Constitution of Internal Complaints Committee (ICC)-Reg.**

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In pursuance of UGC ( Prevention, prohibition and Redressal of sexual harassment of women employees and students in higher education institutions) Regulations, 2015 read with sexual harassment or women at workplace ( Prevention, prohibition and Redressal) Act 2013, Office order No D.O.No.F.91-9/2015 (GS/MHRD) Dated 05-07-2016. Internal Complaints Committee (ICC) is constituted as under to deal with the complaints relating to sexual harassment at work place. The ICC comprises of the following members.

S.NO	NAME	DESIGNATION	DEPT.	POSITION
1	Dr. P.Sri Lakshmi	Professor	S&H	Presiding Officer
2	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member
3	Mrs.M.Prathyusha	Asst. Professor	IT	Member
4	Mrs. K.Sarada	Asst. Professor	ECE	Member
5	Mrs.K.Krishna Veni	Office Asst.	Office	Member
6	Mrs.Y.Naga Jyothi	Office Asst.	Office	Member
7	K.Kousalya 22KE1A05A9	Student	CSE	Member
8	T.Srilakshmi 22KE1A05A3	Student	CSE	Member
9	Y.SriAnjali 23KE1A12D2	Student	IT	Member
10	Sk.Muskan 23KE1A12A8	Student	IT	Member
11	K. Vanaja ,22KE1A0462	Student	ECE	Member
12	K. Divya 22KE1A0455	Student	ECE	Member
13	S. Saisreeja, 22KE1A4495	Student	DS	Member
14	V. Harshini, 22KE1A44A4	Student	DS	Member




15	A. Sahithi, 22KE1A4201	Student	AI & ML	Member
16	T. Surekha, 22KE1A4250	Student	AI & ML	Member
17	V. Jahnavi Lakshmi 22KE1A5457	Student	AI & DS	Member
18	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member
19	T. Vasundare, 24K1E0075	Student	MBA	Member
20	K. Hemalatha, 24KE1E0032	Student	MBA	Member
21	Sk. Rizwana, 24KE1F00A6	Student	MCA	Member
22	J. Tejaswi, 24KE1F0036	Student	MCA	Member
23	Gali Harika, 24KE1A0586	Student	S&H	Member
24	Ch. Harshini, 24KE1A552	Student	S&H	Member

If any female employee or female student face any harassment can send an email to principal\_ke@yahoo.com

Copy to:

1. Chairman
2. All members concerned
3. All HODs
4. Admin office
5. All Notice Boards
6. To read in all class rooms
7. Exam cell
8. PD/Library

  
**PRINCIPAL**  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**(AUTONOMOUS)**  
**PULLADIGUNTA, GUNTUR-522017.**

### **FUNCTIONS OF THE CELL**

1. To develop a policy against sexual Harassment women at the Institute.
2. To promote social psychological environment to raise awareness sexual harassment in its various forms.
3. Create an environment for gender equality.
4. Provide a platform to know their rights.
5. Setting up the mechanism to addressing grievance.
6. Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment.
7. Ensure prohibition of retaliation or adverse action against a covered individual because the employed or the student is engaged in protected activity.

### **OBJECTIVES OF THE COMMITTEE:**

1. Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters
2. The committee will follow relevant Acts, Rules of Governments of India and Court Order etc as applicable from time to time
3. To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students and other employees.

The committee is requested to function and its deliberations as per the provisions contained in the above referred Act and any other rules/amendments to the act notified from time to time.

### **MANAGEMENT OF THE CELL**

#### **A. COMMITTEE COMPOSITION**

The composition of committee comprises of

1. Senior faculty acts as a Coordinator of cell.
2. One faculty from the each department act as a member of cell.
3. Two students from each branch as a member of the cell

  
PRINCIPAL

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522047.





# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/2024-25 /ICC

Date: 5-08-2024

## CIRCULAR

It is hereby informed that a meeting of the Internal Complaints Committee (ICC) will be convened **today, 6th August 2024, at 2:30 PM in the Principal Chamber.**

All members of the ICC are requested to attend the meeting without fail.

### **Agenda:**

1. Discussion on complaints regarding sexual harassment.
2. Planning awareness programs and workshops for students and staff.

*P. Srilakshmi*

Presiding Officer, ICC

(Dr.P.Srilakshmi)

*J. Apparao*  
Principal

(Dr. J.Apparao)

Copy to:

1. Principal, MLWEC
2. Committee members

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017,



# MALINENI LAKSHMAIAH

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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur - 522 017 A.P.



Ref: MLEW/2024-25/ICC

Date : 06-08-2024

### Internal Complaints Committee Meeting Attendance

The following members of the ICC have attended the meeting at 2.30 PM on 06-08-2024 in the Principal chamber:

S.NO	NAME	DESIGNATION	DEPT.	POSITION	SIGN
1	Dr. P.Sri Lakshmi	Professor	S&H	Presiding Officer	
2	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member	
3	Mrs.M.Prathyusha	Asst. Professor	IT	Member	
4	Mrs. K.Sarada	Asst. Professor	ECE	Member	
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17	V. Jahnvi Lakshmi 22KE1A5457	Student	AI & DS	Member	



18	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member	V. Vasanthi
19	T. Vasundare, 24K1E0075	Student	MBA	Member	T. Vasundare
20	K. Hemalatha, 24KE1E0032	Student	MBA	Member	K. Hemalatha
21	Sk. Rizwana, 24KE1F00A6	Student	MCA	Member	Sk. Rizwana
22	J. Tejaswi, 24KE1F0036	Student	MCA	Member	J. Tejaswi
23	Gali Harika, 24KE1A0586	Student	S&H	Member	Gali Harika
24	Ch. Harshini, 24KE1A552	Student	S&H	Member	Ch. Harshini

*P. Srilakshmi*

Presiding Officer, ICC

(Dr.P.Srilakshmi)

Copy to:

1. Principal, MLWEC
2. Committee members

*J. Apparao*  
Principal

(Dr. J.Apparao)  
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Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/2024-25 /ICC

Date: 08-06-2024

## Minutes of the Meeting

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 08-06-2024 at 2.30 pm.

### **Proceedings:**

- 1. Discussion on Complaints Regarding Sexual Harassment:**
  - No complaints regarding sexual harassment are received.
- 2. Planning Awareness Programs and Workshops:**
  - It was proposed to conduct an awareness sessions and webinars on "Prevention of Sexual Harassment (POSH)" for students and staff.

*P. Srilakshmi*  
Presiding Officer, ICC  
(Dr.P.Srilakshmi)

*J. Apparao*  
Principal  
(Dr. J.Apparao)

Copy to:

1. Principal, MLWEC
2. Committee members

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